



ARMY FINANCIAL MANAGEMENT SCHOOL COURSE CATALOG

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Version 4

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UNITED STATES ARMY FINANCIAL MANAGEMENT SCHOOL

Army Financial Management School Course Catalog

Summary of Changes

Version Number	Date Published	Change Description	Made By
1	1 January 2016	Original Version	M Snelgrove, Phacil Inc
2	23 March 2016	<ol style="list-style-type: none"> 1. Added QR code to front cover 2. Added FM Technician ALC Course (pgs 10 - 12) 3. Added FM Technician SLC Course (pgs 12 - 13) 4. Added 2 courses to “University of South Carolina Partnership” <ol style="list-style-type: none"> a. Advanced Business Analytics Course (pgs 21 - 22) b. Cost Management Certificate Course (pgs 22 - 23) 5. Added 16 courses to “Distributed Learning” (pgs 27 - 39) 6. Added Ft Knox USAR Budget Manager Course (p 40) 7. Added 19 courses to “Army Comptroller Professional Training and Development Opportunities” (pgs 40 - 53) 	M Snelgrove, Phacil Inc
3	15 April 2016	<ol style="list-style-type: none"> 1. Updated GS grade requirement for PPBE course 	M Snelgrove, Phacil Inc
4	2 May 2017	<ol style="list-style-type: none"> 1. Added ATRRS Course Number (pgs 6, 7, 8, 9, 11, 12, 13, 15, 17, 18, 19, 20, 21, 32, 33, 34, 35, 36, 37, 44, 49) 2. Changed/added phone numbers for Instructors (pgs 6, 7, 8, 9, 11, 15, 17, 21) 3. Changed/updated/added URL (pgs 7, 9 [ATRRS Branch Qualification], 9 [CCC milBook], 12, 13, 15 [ATRRS SLC], 23 [BAC milBook], 24, 26, 27, 44, 46 [ACC], 46 [ECC], 47 [DFMC], 48, 49 [SRMC], 50 [EDFMT], 51 [ADT], 52 [DCP], 52 [CES], 53 [SETM/ETM], 54, 55 [Dev Assign], 57 [SEF], 57 [LDS]) 4. Updated course name (pgs 9 [CCC], 9 [BOLC], 15 [DORMC to FMOBC], 32, 35 [CCC-RC Phil]) 5. Updated intended audience (pgs 9, 11, 24, 45, 46 [ACC], 46 [ECC], 47 [FM 101], 47 [DFMC], 48 [DDSC], 49 [SRMC], 49 [EDFMT], 53 [SETM/ETM], 54, 56) 6. Added/updated pre-requisite (pgs 12 [#10 and #11], 45, 47, 48-49 [SRMC], 56 [ACFP]) 7. Updated course description (pgs 17, 19, 21, 23, 24, 27, 44, 46 [ACC], 46 [ECC], 47 [FM 101], 47 [DFMC], 48 [DDSC], 48 [SRMC], 49, 51, 52, 54-55 [Dev. Assign.], 57 [SEF], 57 [LDS]) 8. Added USC courses to ABAC (pgs 25 – 26) 9. Added Intro to ERP and Exec. Data Analytics (pgs 30 – 31) 10. Updated special information (pg 45) 11. Added acronym Functional Chief Representative (pg 50) 12. Added/updated Additional Information (pg 52 [DCP], 53, 56) 13. Changed Location (pg 56 [HAC]) 	G Robitzsch, Barling Bay LLC & MAJ AI Molina, FMTD

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		14. Added USAFMCOM GFEBs courses (pgs 58-60)	
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Initial Military Training

Advanced Individual Training (AIT) (ATRRS Course Number 542-36B10)

Instructors

(803) 751-9639

(803) 751-0837

(DSN) 734

Course Description

This course is designed to train Advanced Individual Training (AIT) Soldiers to be Financial Management Technicians. The two major areas of instruction consist of Combat Survivability and Technical Training, which are designed to prepare junior enlisted Soldiers to support operations in the Contemporary Operational Environment.

Prerequisites

AIT students must:

1. Be Active or Reserve Component military personnel, all services in grade SFC (or comparable E7 grade), and below.
2. Be assigned or projected to be assigned to a 36B position (RC Soldiers only).
3. Possess one of the following minimum qualifying scores in aptitude area CL on the Armed Services Vocational Aptitude Battery (ASVAB) test:
 - a. 101 for tests administered on and after 1 July 2004.
 - b. 103 for tests administered on and after 2 January 2002 and prior to 1 Jul 04.
 - c. 105 for tests administered prior to 2 January 2002.
4. Meet the requirements of Army Regulations 40-501 with waiver (if applicable), 350-10, and 600-9, DA PAM 611-21, TRADOC Regulations 350-18 and 350-10.

Intended Audience

The intended audience is Active or Reserve Component military personnel in grade SSG or below who will be assigned to a position in a Resource Management or Defense Accounting/Finance Office.

Learning Outcomes

By the end of the course, the student will be able to:

1. Determine Entitlements to Allowances for AC and RC Soldiers
2. Perform Cashier Functions using DDS
3. Identify GFEBS Master Data Elements
4. Record Reimbursable Accounting Data
5. Prepare Miscellaneous Vouchers For Payment

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Course Outline/Schedule

This course consists of 270.4 academic hours and is structured as follows:

Module	Subject	Hours
A	Pay Support – Military Pay	63.8
B	Banking and Disbursing	53.2
C	Fund the Force	53.2
D	Accounting Support and Cost Management	52.0
E	Pay Support – Commercial Vendor Services	48.2
F	Personal Financial Management Training	8.0
G	Field Training Exercise (FTX)	96.0
H	Administrative Time	74.0
I	Warrior Tasks and Battle Drills	78.0

Basic Officer Leaders Course (BOLC) (ATRRS Course Number 7-14-C20B)

Instructors

(803) 751-8640

(803) 751-8622

(DSN) 734

milBook Community of Interest (COI)

<https://www.milsuite.mil/book/community/spaces/afms/cc>

Course Description

This course is designed to provide the attributes and skills required of Financial Management Officers, and civilians. The three major areas of instruction consist of Common Core, Combat Survivability, and Technical Training designed to prepare Financial Management Officers and civilians to support operations in the Contemporary Operational Environment.

Prerequisites

There are no course prerequisites for BOLC.

Intended Audience

The intended audience is Active Army (AA) and Reserve Component (RC) newly Commissioned Officers regardless of source of commissioning.

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Learning Outcomes

By the end of the course, the student will be able to:

1. Employ Small Unit Operations and Tactics
2. Conduct Convoy Ops
3. Conduct CVS Operations
4. Process Commitments and Obligations
5. Process Prompt Payment Act Documents
6. Conduct Pay Agent Operations
7. Manage Cash Operations
8. Employ the Deployable Disbursing System (DDS)
9. Conduct FM Planning and Operations
10. Perform Disbursing Operations
11. Conduct Finance Sustainment Operations

Course Outline/Schedule

This course consists of 628.5 academic hours and is structured as follows:

Module	Subject	Hours
A	Common Core Mandated Training	177.1
B	Leadership and Professional Development	36.3
C	Fund the Force	94.3
D	Accounting Support and Cost Management	36.0
E	Pay Support	74.2
F	Banking and Disbursing	86.6
G	FM Planning and Operations	4.0
H	Field Training Exercise (FTX)	120.0

Professional Military Education

Branch Qualification (ATRRS Course Number 7-14-C20 [BQ])

Instructor

Soldier Support Institute Instructor (803) 751-3466
(DSN) 734

Course Description

This course provides officers who are branch transfers to the Finance Corps, and Finance Corps officers who participated in the branch detail program, with a basic understanding and familiarity of the Financial Management (FM) branch to include knowledge of FM doctrine, organization and key tasks on the battlefield. This course also serves as a precursor for the Financial Management Captains' Career

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Course (FMCCC) for those officers not attending or who do not qualify to attend the Financial Management Basic Officer Leaders Course – Branch Specific (BOLC B).

Prerequisites

Students must have a Reservation, or be Attending course: 7D-F27/541-F11 (dL) Resource Management Tactical.

Intended Audience

The intended audience is: (1) branch transfers to the Finance Corps, (2) branch detailed Finance Officers prior to attending FMCCC, or (3) USAR and ARNG who have satisfactorily completed a branch Basic Officer Leader Course (BOLC-B). Commissioned Officers, O4 and below, and Civilians, GS-7 and above, assigned to positions which require knowledge of an entire finance office.

Learning Outcomes

This course consists of five major areas of instruction:

1. FM doctrine and organization introduces the student to FM's role in the "Fight" and the force structure that enables the FM branch to accomplish its mission.
2. Disbursing provides the student with a basic familiarity of governing laws, functions, controls, safeguards, operating procedures, automated system inputs and products, and reporting requirements for a disbursing division.
3. Commercial Vendor Services center on the Prompt Payment Act, other governing laws, discounts and interest penalty payments, the procurement process and automated systems.
4. Other Pay Services provides an overview of regulations, processes, and procedures involving pay services such as casual pays and check-cashing.
5. Resource Management Operations introduces the general concepts of resource management to include the coordination and synchronization of resource requirements identification and fulfillment as well as the automated systems that support the resource management function.

Additional Information

For more information about Branch Qualification, please visit

[https://www.atrrs.army.mil/atrrscc/courseInfo.aspx?fy=2017&sch=805A&crs=7-14-C20+\(BQ\)&crstitle=FINANCIAL+MANAGEMENT+OFFICER+\(BRANCH+QUAL\)&phase=.](https://www.atrrs.army.mil/atrrscc/courseInfo.aspx?fy=2017&sch=805A&crs=7-14-C20+(BQ)&crstitle=FINANCIAL+MANAGEMENT+OFFICER+(BRANCH+QUAL)&phase=)

Captains' Career Course (CCC) (ATRRS Course Number 7-14-C22)

Instructor

(803) 751-8717

(803) 751-8602

(DSN) 734

milBook Community of Interest (COI)

<https://www.milsuite.mil/book/community/spaces/afms/cc>

Course Description

The 20 week Financial Management Captains' Career Course (FMCCC) is designed to be graduate level education for the finance company grade officer. Although some instruction is in traditional instructor to student format, much of the course is geared toward group projects to enhance officer development

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through sharing of ideas with peers under the mentorship and direction of a course director. Additionally, the course is taught in a classroom XXI. All students will have their own computer in a state of the art classroom. Although not all encompassing, the following areas are stressed throughout the course: Leadership, Tactical, Technical, Peers, Briefing and Writing, and Preparation for Detachment Command.

Prerequisites

Officers must have completed the Financial Management Basic Officer Leaders Course or an equivalent course.

Intended Audience

The intended audience is Active Army or Reserve Component commissioned officers in the grade of First Lieutenant, Captain, or Major whose branch is Financial Management. In accordance with U.S. Army Directive 2012-20, officers must meet height and weight standards of AR 600-9.

Learning Outcomes

By the end of the course, the student will be able to:

1. Determine FM force structure
2. Determine Finance Corps history
3. Identify FM key functions at each echelon
4. Analyze findings and present analysis
5. Determine key financial organizations
6. Determine elements of GFEBS master data
7. Identify purposes and limitations of economic analysis
8. Perform an ABC analysis
9. Perform cost allocation
10. Define the auditing standards and structure
11. Define obligation management
12. Determine flow and receipt of funds procedures
13. Prepare activity and tactical budgets
14. Determine year end preparations and procedures
15. Define fiscal triad
16. Process documents in GFEBS

Course Outline/Schedule

This course consists of 843.9 academic hours and is structured as follows:

Module	Subject	Hours
A	Common Core	320.0
B	Leadership and Professional Development	60.2
C	Fund the Force	120.0
D	Commander's Pay Support	68.7
E	Disbursing Operations and Management Internal Controls	69.0

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F	Accounting Support and Cost Management	44.0
G	Financial Management Planning and Support Operations	32.0
H	Financial Management Operations	130.0

Pre-Command Course (ATRRS Course Number 7D-F28)

Instructor

Soldier Support Institute Instructor (803) 751-3466
(DSN) 734

Course Description

This course provides a branch/specialty update to include Finance Command functions and responsibilities. It includes seminar-type briefings on topics of importance concerning finance wartime doctrine, command responsibilities, and various procedures and relationships encountered in a finance command. Discussions are conducted with subject area experts in the DoD financial management community on current finance and accounting plans, operations, system development, and network quality.

Prerequisites

There are no course prerequisites for the Pre-command course.

Intended Audience

This course is intended for Finance Corps Command and Centralized Selection List designees.

Learning Outcomes

By the end of the course, the student will have knowledge of:

1. Support available to finance commanders from the Finance School
2. Decision-making techniques and risk assessments
3. Legal responsibilities of a Finance commander
4. Finance procedures used during recent contingency operations
5. Command relationships
6. Leader development and training

Course Outline/Schedule

This course consists of 116.0 academic hours and is structured as follows:

Module	Subject	Hours
A	Finance Pre-Command	36.0
B	Administrative Annex	80.0

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Additional Information

For more information about Pre-command, please visit

[https://www.atrrs.army.mil/atrrscc/courseInfo.aspx?fy=2017&sch=805A&crs=7D-F28&crstitle=FINANCIAL+MANAGEMENT+PRE-COMMAND&phase=.](https://www.atrrs.army.mil/atrrscc/courseInfo.aspx?fy=2017&sch=805A&crs=7D-F28&crstitle=FINANCIAL+MANAGEMENT+PRE-COMMAND&phase=)

Financial Management Technician ALC (ATRRS Course Number 542-36B30-C45)

Instructor

NCO Academy Instructor

Course Description

This course is designed to train SSGs and selected promotable SGTs in leadership skills, NCO duties, responsibilities and authority, and on how to conduct performance-oriented training. The two major areas of instruction consist of Combat Survivability and Technical Training designed to prepare NCOs to support operations in the Operational Environment. This course produces battle competent NCOs who are qualified squad/section leaders; evaluators; counselors; conductors or participants in individual and collective training; and teachers of leader skills, knowledge, and attitudes. Cadre personnel assess the students' leadership potential and evaluate their ability to apply lessons learned to effectively lead their classmates in a tactical environment. ALC provides an opportunity for education, to learn warfighting skills, and to gain experience.

Prerequisites

1. Qualified in MOS 36B.
2. Have the rank of SSG or SGT(P). Second priority is given to the rank of SGT who, if because of a unit shortage, is performing in a position for which the training is designed.
3. Meet height/weight standards IAW AR 600-9.
4. Have a minimum physical profile (PUHLES) of 323321.
5. No temporary profile (except for shaving or non-performance deterring) upon reporting for the course. The RC Commander has final determination on course enrollment for a student with a temporary profile.
6. If in possession of a temporary profile, it must allow the Soldier to meet all course prerequisites and graduation requirements of all phases (to include performance of FTX requirements).
7. Active Component personnel must have a service remaining obligation of at least six months upon completion of training.
8. Army Reserve and National Guard personnel must have a service-remaining obligation of at least six months upon completion of the last phase of training.
9. Requests for waivers of a prerequisite must be submitted by the Soldier's unit no later than 90 days prior to the Phase 1 class start date. Submit waivers to: Commandant, U.S. Army Financial Management School, ATTN: ATSG-QA (Reserve Component Integration Team), 10000 Hampton Parkway, Fort Jackson, SC 29207-7025.
10. Students must complete the Composite Risk Management (CRM) Commander's Safety Course (dL) on line through the Combat Readiness University at the U.S. Army Combat Readiness Center website: <https://crc.army.mil>.
11. Students must complete the Structured Self Development Level 2 (SSD-2) (1-250-C49-2 [dL]), a prerequisite for attending ALC courses.

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Intended Audience

This course is intended for selected Junior Noncommissioned Officers (NCOs), SGT (P) and SSG.

Learning Outcomes

By the end of the course, the student will have knowledge of:

1. Active duty and reserve component military pay
2. Preparing the DD 2657 and verifying the DD 2665
3. Flow and Receipt of Funds
4. Budgeting Procedures
5. Tactical Budget Development
6. Reimbursement Concepts
7. Detailed Expenditure Reports
8. Accounts Payable Vouchers

Course Outline/Schedule

This course consists of 278.7 academic hours and is structured as follows:

Module	Subject	Hours
A	Pay Support - Military Pay	6.5
B	Banking and Disbursing	96.5
C	Fund the Force	45.2
D	Pay Support - Commercial Vendor Services	43.0
E	Field Training Exercise	72.0
F	Administrative Time	0.0
G	Mandatory Training	15.5

Additional Information

For more information about Financial Management Technician ALC, please visit [https://www.atrrs.army.mil/atrrscc/courseInfo.aspx?fy=2017&sch=604&crs=542-36B30-C45&crstitle=FINANCIAL+MANAGEMENT+TECHNICIAN+ALC&phase=.](https://www.atrrs.army.mil/atrrscc/courseInfo.aspx?fy=2017&sch=604&crs=542-36B30-C45&crstitle=FINANCIAL+MANAGEMENT+TECHNICIAN+ALC&phase=)

Financial Management SLC (ATRRS Course Number 542-36B40-C46)

Instructor

NCO Academy Instructor

Course Description

This course is designed to train selected Noncommissioned Officers (NCOs) to perform duties as Detachment Sergeants or comparable positions at Skill Level 4. The graduate will be able to teach, evaluate, counsel junior leaders, conduct training, and to lead within the Career Management Field. Soldiers will participate in a field training exercise.

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Prerequisites

1. Be qualified in MOS 36B.
2. Have the rank of SFC or SSG(P). Second priority is given to the rank of SSG who, if because of a unit shortage, is performing in a position for which the training is designed.
3. Be assigned or projected to be assigned to a 36B position (RC Soldiers only).
4. Meet height/weight standards IAW AR 600-9.
5. Pass an Army Physical Fitness Test (APFT) upon arrival or during attendance at SLC.
6. Have a minimum physical profile (PUHLES) of 323321.
7. No temporary profile (except for shaving or non-performance deterring) upon reporting for the AC course. The 4th Brigade Commander has final determination on course enrollment for a student with a temporary profile attending a course at a RC Personnel Services Battalion.
8. If in possession of a temporary profile (RC only), it must allow the Soldier to meet all course prerequisites and graduation requirements of all phases (to include performance of FTX requirements).
9. AC personnel must have a service-remaining obligation of at least six months upon completion of training. Army Reserve and National Guard personnel must have a service-remaining obligation of at least six months upon completion of the last phase of training.
10. Requests for waivers of a prerequisite must be submitted by the Soldier's unit no later than 90 days prior to the phase 1 class start date. Submit waivers to: Commandant, U.S. Army Financial Management School, ATTN: ATSG-FSP (Proponency), 10000 Hampton Parkway, Fort Jackson, SC 29207-7025.
11. Students must complete the Composite Risk Management (CRM) Operational Course (dL) on line through the Combat Readiness University at the U.S. Army Combat Readiness Center website: <https://crc.army.mil>. Completion of this course is a prerequisite for graduation from SLC.
12. Students must complete the Structured Self Development Level 3 (SSD-3) (1-250-C49-3 (dL)) a prerequisite for attendance to SLC courses effective 1 Jun 13, IAW ALARACT 216/2012.

Intended Audience

This course is intended for selected Senior Noncommissioned Officers (NCOs), SSG (P) and SFC.

Learning Outcomes

By the end of the course, the student will have knowledge of:

1. Warriors in Transition
2. Operational Security (OPSEC) Measures
3. GFEBs
4. Detailed Accounting Reports
5. Cost Accounting Procedures
6. Cost Benefit Analysis
7. Activity Based Costing
8. Obligation Management

Course Outline/Schedule

This course consists of 283.6 academic hours and is structured as follows:

Module	Subject	Hours
A	Mandatory Training	35.0
B	Accounting Support and Cost Management	71.7
C	Fund the Force	45.6

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D	Banking and Disbursing	43.3
E	Lessons Learned	16.0
F	Field Training Exercise	72.0

Additional Information

For more information about Financial Management SLC, please visit

[https://www.atrrs.army.mil/atrrscc/courseInfo.aspx?fy=2017&sch=604&crs=542-36B40-C46&crstitle=FINANCIAL+MANAGEMENT+SLC&phase=.](https://www.atrrs.army.mil/atrrscc/courseInfo.aspx?fy=2017&sch=604&crs=542-36B40-C46&crstitle=FINANCIAL+MANAGEMENT+SLC&phase=)

Functional Courses

Financial Management Operational Budget Course (FMOBC) (ATRRS Course Number 7D-F36/542-F18)

Instructor

(803) 751-8618

(DSN) 734

milBook Community of Interest (COI)

<https://www.milsuite.mil/book/community/spaces/afms/functional-courses/dormc>

Course Description

Financial Management Operational Budget Course (FMOBC) is 2 weeks in length. It meets a capability gap that was identified by previously deployed Comptrollers. This is a resident course taught at Fort Jackson, SC. This course can be instructed via mobile training team for organizations who need the training and meet the minimum course load requirements. This course prepares S8s, Budget Analysts, and Deputy G8s for the rigors of resource analysis and budget management. It provides Financial Managers (FMs) the ability to think critically about managing and controlling the execution of funds while fully supporting Commanders and the mission. This course focuses on day-to-day and year-end budget functions. Specifically, the course educates students on developing a Command Budget Estimate; developing automated spend plans; executing funds in Enterprise Resource Planning (ERP) systems; and executing a Programming and Budgeting Advisory Committee (PBAC). All CASCOM courses will introduce the major principles of Character Development during in-processing, and will further reinforce that information in subsequent lessons as applicable.

Prerequisites

All students must complete the General Fund Enterprise Business System (GFEBS) Essentials and GFEBS Spending Chain, Accounts Payable Process Overview distance learning (dL) courses located on Army Learning Management System (ALMS) prior to attending.

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Special Information

It is highly recommended that CPTs and SFCs who are currently in, or preparing for, S8 positions complete the following dL courses prior to attending so that Fund Certification requirements are met after completing this course:

- GFEBS Essentials BI Reporting
- L210E Financials Process Overview
- L230E Cost Management Process Overview
- GFEBS Spending Chain, Goods Receipt Processing
- GFEBS Spending Chain, Government Purchase Card
- GFEBS Spending Chain, Manage Purchase Requisition
- GFEBS Spending Chain, Material and Vendor Master Data
- GFEBS Spending Chain, Purchase Orders
- L410E Introduction to Financials
- L412E Journal Entries Processing and Approval
- L413E Financial Reporting
- L432E Cost Collection and Allocation
- L435E Cost Reporting and Analysis

Additionally, sister-service FM officers, NCOs, and civilians require U.S. Army sponsorship in order to access prerequisite dL courses located on Army Learning Management System (ALMS).

Intended Audience

The course is available to military, Allied Nations, and DA civilians to train personnel in the principles of operational budget management and ultimately provide certified financial resource managers. This course is for all components - Active, National Guard, and Reserve, military and civilian. NCOs will hold the Rank/Grade of Sergeant/E5 to Master Sergeant/E8 in the 36B Military Occupational Specialty (MOS). Officers will hold the Rank/Grade of First Lieutenant/O2 to Major/O4 with the 36A Area of concentration (AOC). Civilians will hold the Pay Grade GS-7 to GS-13, career field CP 11. Additionally, sister-service FM officers, NCOs, and civilians who support U.S. Army budget operations may attend.

Learning Outcomes

By the end of the course, the student will be able to:

1. Determine S8 Role and Responsibilities
2. Identify Command Budget Estimate and Spend Plan
3. Perform CBE and Spend Plan Principles
4. Perform GFEBS Battle Drills
5. Identify Command Budget Estimate and Spend Plan
6. Identify Reimbursable Accounting Data
7. Identify Year End Close Procedures
8. Execute Funding Sources
9. Define Audit Readiness

Course Outline/Schedule

This course consists of 79.0 academic hours and is structured as follows (next page):

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Module	Subject	Hours
A	RM Essentials	39
B	GFEBs Training	15
C	GCSS-Army Training	3.5
D	DTS & GTC Systems	1.5
E	Contingency Operations	12.5

GFEBs Cost Management (ATRRS Course Number 7D-F37/542-F19)

Instructor

(803) 751-5912

(DSN) 734

milBook Community of Interest (COI)

<https://www.milsuite.mil/book/community/spaces/afms/functional-courses/gfeps-cost>

Course Description

GFEBs Cost Management Course is a 2-week, instructor facilitated course providing in-depth GFEBs instruction within the Functional Area of Cost Management. This course can be instructed via mobile training team for organizations who need the training and meet the minimum course load requirements. Cost Management can be defined as managing business operations efficiently and effectively through accurate measurement and understanding the “full cost” of an organization’s business processes, products, and services to provide the best value to customers.

Prerequisites

There are no course prerequisites for GFEBs Cost Management.

Intended Audience

The intended audience is any Soldier or civilian, regardless of military component or grade, who has been command-designated as a new GFEBs user who uses financial data is recommended to take this course. These personnel serve in organizations responsible for utilizing GFEBs to conduct cost management functions. This course is for all components - Active, National Guard, and Reserve.

Learning Outcomes

By the end of the course, the student will be able to:

1. Communicate the Budget/Cost Management Overview
2. Perform Cost Planning
3. Identify Cost Master Data Maintenance
4. Capture Labor Cost Through Time Tracking
5. Capture Payroll Cost
6. Process Internal Orders
7. Create Activity Types
8. Identify Cost Reporting

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Course Outline/Schedule

This course consists of 80.0 academic hours and is structured as follows:

Module	Period	Subject	Hours
A	Week 1	Introduction to Cost	23.8
B	Week 1	Cost Collection and Allocation	10.2
C	Week 2	Cost Centers	30.6
D	Week 2	Labor Cost	15.4

GFEBs Financials (ATRRS Course Number 7D-F38/542-F20)

Instructor

(803) 751-6645

(DSN) 734

milBook Community of Interest (COI)

<https://www.milsuite.mil/book/community/spaces/afms/functional-courses/gfeps-financials>

Course Description

GFEBs Financials is a 2-week instructor led training course taught at Fort Jackson, SC. This course can be instructed via mobile training team for organizations who need the training and meet the minimum course load requirements. This course will provide GFEBs in-depth instruction related to the Financials end-to-end process - Funds Management, Spending Chain end to end, IDOC's, Project Systems, Reimbursable, Creating WBS, Reimbursable Billing, Reports end to end, Period/Year End Close. GFEBs training provides a core financial enterprise resource planning solution that is used to manage the Army's general fund, dramatically improve financial performance, standardize business processes, and ensure the Army can meet future needs for combat operations and day-to-day financial management activities.

Prerequisites

There are no course prerequisites for GFEBs Financials.

Intended Audience

The intended audience is any Soldier or civilian, regardless of military component or grade, who has been command-designated as a new GFEBs user who uses financial data is recommended to take this course. These personnel serve in organizations responsible for utilizing GFEBs to conduct financial management functions. This course is for all components - Active, National Guard, and Reserve.

Learning Outcomes

By the end of the course, the student will be able to:

1. Communicate the Financials Process
2. Perform GFEBs Navigation/ Overview
3. Identify the Funds Management Process
4. Identify the Spending Chain Process

Army Financial Management School Course Catalog

5. Identify the Reimbursable Process
6. Identify the Intermediate Documents (IDOC) Process
7. Analyze GFEBs Reporting Process
8. Identify the Period/ Year End Close Process

Course Outline/Schedule

This course consists of 80.0 academic hours and is structured as follows:

Module	Period	Subject	Hours
A	Week 1	Financials Process GFEBs Navigation and Overview Funds Management Process	13.0
B	Week 1 Week 2	Spending Chain Process Reimbursable Process	47.0
C	Week 2	Intermediate Documents (IDOCs) Process Financial Reporting Period/ Year End Closing Process	20.0

Principles of Cost Analysis & Management (PCAM) (ATRRS Course Number 7D-F43/542-F25)

Instructor

(803) 751-9809

(DSN) 734

milBook Community of Interest (COI)

<https://www.milsuite.mil/book/community/spaces/afms/functional-courses/pcam>

Course Description

This course educates military and civilian personnel on fundamental cost analysis and cost management principles, theories, and application. This course can be instructed via mobile training team for organizations who need the training and meet the minimum course load requirements. This course is not intended to teach the mechanics of GFEBs, but will provide the knowledge needed to leverage GFEBs to its full potential and develop leaders' ability to think critically about controlling and managing costs while fully supporting commanders and the mission. Two-thirds of the course focuses on basic cost accounting processes and concepts while one-third is dedicated to the application and reinforcement of the concepts learned through practical exercise and case studies.

Prerequisites

There are no course prerequisites for PCAM.

Intended Audience

The intended audience is any Soldier or civilian, regardless of military component or grade, who needs training in basic principles, concepts, and terminology related to cost analysis and cost management.

Army Financial Management School Course Catalog

These personnel serve in organizations responsible for utilizing cost management principles to conduct effective cost management functions. This course is for all components - Active, National Guard, and Reserve. Ranks: E5 to E9, O1 to O5, and any civilian pay grade.

Learning Outcomes

By the end of the course, the student will be familiar with:

1. Basic Accounting
2. Military Accounting
3. Financial Accounting
4. Cost Analysis and Managerial Costing
5. Cost Relationships
6. Allocation/ABC
7. Cost Tradeoffs
8. Cost Estimation and Cost Benefit Analysis
9. Cost Explanation

Course Outline/Schedule

This course consists of 120.0 academic hours and is structured as follows:

Module	Period	Subject	Hours
A	Week 1	Introduction to Basic Accounting	8.0
B	Week 1	Military Accounting	8.0
C	Week 1	Financial Accounting	8.0
D	Week 1	Cost Analysis and Managerial Costing	13.0
E	Week 2	Cost Relationships	16.0
F	Week 2	Allocation/ ABC	8.0
G	Week 2	Cost Tradeoffs	17.0
H	Week 3	Cost Elimination and Cost Benefit Analysis	14.0
I	Week 3	Cost Explanation	28.0

Intermediate Cost Analysis & Management (ICAM) (ATRRS Course Number 7D-F44/542-F26)

Instructor

(803) 751-9809

(DSN) 734

milBook Community of Interest (COI)

<https://www.milsuite.mil/book/community/spaces/afms/functional-courses/icam>

Army Financial Management School Course Catalog

Course Description

This 3-week course educates military and civilian personnel on advanced cost analysis and cost management principles, theories, and application. This course can be instructed via mobile training team for organizations who need the training and meet the minimum course load requirements. This course is not intended to teach the mechanics of GFEBs, but will provide the critical knowledge needed to leverage GFEBs to its full potential and develop leaders' ability to think critically about controlling and managing costs while fully supporting commanders and the mission.

Prerequisites

There are no course prerequisites for ICAM.

Intended Audience

The intended audience is any Soldier or civilian, regardless of military component or grade, who needs training in advanced concepts, practical exercises and terminology related to cost analysis and cost management. These personnel serve in organizations responsible for utilizing cost management principles to conduct effective cost management functions. This course is for all components - Active, National Guard, and Reserve. Ranks: E6 to E9, O1 to O5, and Civilians in pay grade GS-9 to GS-14.

Learning Outcomes

By the end of the course, the student will be familiar with:

1. Basic and Military Fund Accounting
2. Cost and Managerial Accounting
3. Cost Tradeoffs
4. Cost Estimation and Explanation
5. Winning the Cost War
6. Cost Control

Course Outline/Schedule

This course consists of 120.0 academic hours and is structured as follows:

Module	Period	Subject	Hours
A	Week 1	Principles to Basic and Military Fund Accounting	8.0
B	Week 1	Cost and Managerial Accounting	19.0
C	Week 1	Cost Tradeoffs	8.0
D	Week 1 & 2	Cost Estimation and Explanation	16.0
E	Week 2	Winning the Cost War	29.0
F	Week 3	Cost Control	40.0

Planning, Programming, Budgeting, Execution (PPBE) (ATRRS Course Number 7D-36A/541-F13)

Instructor

(803) 751-8679

Army Financial Management School Course Catalog

(DSN) 734

milBook Community of Interest (COI)

<https://www.milsuite.mil/book/community/spaces/afms/functional-courses/ppbe>

Course Description

The Planning and Programming phases include several Department of Defense (DoD) and Department of the Army (DA) programs including: Introduction to Key Financial Roles, Missions of DoD, DoD/DA Resource Allocation System PPBE, Working Capital Funds, Single Stock Fund, Reserve Component Appropriations, Military Construction, Master Data Elements, Fiscal Code, Research Development and Acquisition, Activity Based Costing, Economic Analysis, Commercial Activities, Administer Continuous Process Improvement (CPI), Cost Analysis, Management Internal Control Program, and Manpower Management Process. The Budgeting Phase consists of developing an installation budget. The final phase, Execution, consists of tools and/or agencies available to the resource manager to assist in monitoring how well they execute their budget. Subject areas in the Execution phase include Flow and Receipt of Funds, Administrative Funds Control, Commitment and Obligation Rules, Obligation Management, Fiscal Law, and Auditing in the Federal Government.

Prerequisites

There are no course prerequisites for Planning, Programming, Budgeting, Execution.

Intended Audience

This course is for all components - Active, National Guard, Reserve, military and civilian. Enlisted grades should be Specialist (E4) to Sergeant Major (E9). Officers will hold the rank of 2nd Lieutenant (O1) to Lieutenant Colonel (O5). Civilians will hold the pay grade of GS-5 to GS-13. Civilians must be in one of the following career fields: CP11, CP14, or CP26. Civilian personnel must be on orders or assigned to a position that requires knowledge of PPBE.

Special Information

This course serves as Phase 1 of Comptrollership Training for Branch 36 and CP11.

Learning Outcomes

By the end of the course, the student will be able to:

1. Identify Key Financial Roles and Missions of DoD and DA
2. Identify Master Data Elements
3. Identify Cost Analysis Process
4. Perform Economic Analysis
5. Conduct Activity Based Costing
6. Determine Obligation Principles and Rules
7. Prepare an Activity Level Budget
8. Identify Auditing for the Federal Government
9. Identify the Flow and Receipt of Funds Process
10. Apply Administrative Control of Funds Procedures

Course Outline/Schedule

This course consists of 80.4 academic hours and is structured as follows (next page):

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Module	Period	Subject	Hours
A	Week 1	Cost Analysis Process Activity Based Costing Working Capital Funds	35.5
B	Week 2	Principles of Fiscal Law Obligation Management Funds Process and Procedures	44.9

University of South Carolina Partnership

milBook Community of Interest (COI)

<https://www.milsuite.mil/book/community/spaces/afms/usc>

Business Analytics Course

Instructors

University of South Carolina Professors

BAC Application

<https://www.milsuite.mil/book/docs/DOC-158348>

Course Description

This resident education course is 1 week and provides students an understanding of the SAP BI capabilities and advanced MS Excel functionality. This program provides intensive education focused on the Decision Support competency. The skills gained will also enhance effectiveness in all competencies that involve data manipulation and analysis, specifically Accounting and Financial Management. This is a CENTRALLY FUNDED COURSE.

Prerequisites

This course is best suited for Financial Managers/Analysts that work with large amounts of data.

Intended Audience

The intended audience is Army FM Financial Managers with preferably 1 year of GFEBs experience. BC 36 Officers, Noncommissioned Officers, and CP 11 civilians are eligible. Students must have a good understanding of MS Excel. This program is considered very rigorous and extremely fast paced. During the course, students should expect challenging work on a daily basis. Days will consist of 8 instructor contact hours and will require additional evening study/homework.

Learning Outcomes

By the end of the course, the student will have knowledge of:

- SAP Crystal Reports
- Manipulating and Analyzing Data in Excel
- Decision Modeling and Optimization in Excel

Army Financial Management School Course Catalog

- SAP BI1
- SAP NetWeaver Business Warehouse
- SAP Business Explorer

Course Outline/Schedule

Course Length: 5 days / 40 hours

Credit Hours: 40 hours toward DoD FM Certification. Competencies include decision support, accounting analysis, and FM analysis.

Award: Certificate of Completion for Business Analytics

Location: University of South Carolina Campus

Advanced Business Analytics Course

Instructors

University of South Carolina Professors

ABAC Application

<https://www.milsuite.mil/book/docs/DOC-281971>

ABAC Program Overview

<https://www.milsuite.mil/book/docs/DOC-340561>

Course Description

The Advance Business Analytics Course is an intense 4 week resident graduate education course conducted on the campus of The University of South Carolina in Columbia, SC. The curriculum provides students with the conceptual understanding and applied critical business analytics skills, as well as an analysis of the curricula at the top 30 business analytics programs in the U.S. Selected candidates must complete approximately 20 hours of preparatory work prior to the first day of class. This is a CENTRALLY FUNDED COURSE.

Prerequisites

It is preferred that all students have 1 year or more experience using the General Fund Enterprise Business System (GFEBs). Additionally, students should have an intermediate skill level proficiency with Microsoft Excel.

Intended Audience

The intended audience is BC 36 Officers and Noncommissioned Officers, and CP 11 Civilians.

Learning Outcomes

By the end of the course, the student will have knowledge of:

- SAP Crystal Reports
- Manipulating and Analyzing Data in Excel
- Decision Modeling and Optimization in Excel
- SAP BI1
- SAP Net Weaver Business Warehouse
- SAP Business Explorer

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Course Outline/Schedule

Course Length: 4 weeks

Credit Hours: 160 hours toward DoD FM Certification. Competencies include decision support, accounting analysis, and FM analysis.

Award: Certificate of Completion for Advanced Business Analytics

Location: University of South Carolina Campus

MGSC 891 – Data Resource Management:

This class covers the information systems that collect, store, extract, process, and disseminate information to support business analytics, decision making, and information technology (IT) governance. Topics include big data technologies, database and enterprise architecture, business intelligence, and IT Infrastructure.

- Database Basics
- Intro to MS Access
- Summarizing Data
- Queries and Reports
- Data Manipulation
- Combining Data
- SQL Basics

MGSC 777 – Data Visualization and Prescriptive Analytics:

This class covers advanced Data Visualization, Prescriptive Modeling, and other cutting edge analytical tools.

- Advanced Data Visualization with Tableau
- Best practices in Executive Dashboards
- Optimization Modeling - Introduction
- Optimization Modeling - Advanced
- Process Simulation

MKTG 717 – Advanced Spreadsheet Modeling:

This class focuses on the conceptual foundations and application of basic econometric and statistical models that are most commonly used in data analytics projects. The understanding of such models should enable students to properly use them in real business settings using the commonly available software MS Excel.

- Descriptive Statistics
- Intro to regression (linear)
- Regression diagnostics
- Intro to spreadsheet models (setup, building toward answers)
- Intermediate regression (dummy variables, interactions, fixed effects, logistic regression)
- Optimization (solver, response modeling, calibration)
- VBA (macros)

MGSC 778 – Forecasting and Predictive Analytics:

This course covers the fundamental concepts of time series forecasting and econometrics. The students learn how to build their own forecast in excel using real world data. Discussions are centered on a realistic assessment of both the benefits and limitations of forecasts.

- Decision making under uncertainty
- Holdout sample and evaluation of forecast performance

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- Moving average and naïve forecast
- Exponential smoothing forecast
- Causal forecast
- Measuring forecast errors
- Data tables

Cost Management Certificate Course

Instructors

University of South Carolina Professors

CMCC Application

<https://www.milsuite.mil/book/docs/DOC-315333>

Course Description

This Cost Management Certificate Course (CMCC) is an intense 4 week resident graduate education course conducted on the campus of the University of South Carolina in Columbia, SC. The CMCC program of instruction is designed to teach the fundamentals of cost management. This is accelerated graduate school level education; students should PLAN TO SPEND A FULL DAY IN CLASS PLUS TIME AFTER HOURS DOING HOMEWORK THAT INCLUDES PRACTICAL EXERCISES, READING, AND RESEARCH. Significant reading and pre-work prior to the start of the first day of class as well as additional reading to do on the weekends are essential for program completion. At the completion of the course, graduates will earn in addition to the Cost Management Certificate, twelve credit hours towards the completion of an MBA. This is a CENTRALLY FUNDED COURSE.

Prerequisites

- Bachelor's Degree (cannot be waived)
- Three years of government service
- Signed Continued Service Agreement
- Senior Leader Endorsement (SES/GO)

All CMCC application documents and pre-test materials are available at the Army Cost Management Portal (<https://acm.army.mil>). All Applications must contain the following documents:

- CMCC Application (FY17)
- Resume
- Statement of Interest
- CMCC Senior Leader Endorsement Form
- Algebra Pre-Test Results

Intended Audience

Military (Army Only):

- Officer: Major and Above
- Enlisted: Master Sergeant

Army Civilians:

- GS-13 and above

Army Financial Management School Course Catalog

Course Outline/Schedule

Week 1: Managerial Costing

Managerial Costing instruction is in cost concepts and analysis techniques that include cost benefit, break-even, and variance analysis. Methodology for this module will include use of a managerial accounting textbook and consist of lectures, problem assignments, and a final analytical project.

Week 2: Operations Management

Operations Management covers fundamentals of design, management, and control of operational processes for cost management. Methodology for this module will consist of a combination of lectures, case studies, in-class problem solving, and management games.

Week 3: Cost Control

Cost Control covers leadership driven management. Methodology for this module will include case studies, readings, role playing, and discussion, along with a final exam case study. Topics will include control theory, practical examples of control issues and solutions, and Army case studies.

Week 4: Organizational Effectiveness for Cost Managers

Organizational Effectiveness for Cost Managers methodology includes lectures, cases, group exercises, role playing, and readings. There will also be quizzes, response papers, and a final project. Topics will include systems thinking, interpersonal communication, listening, motivation, leadership, message framing, decision making, persuasion, power and social influence, and negotiation. This module will prepare students for the softer side of management, and teach them how to get results through people.

Additional Information

For more information on Army Cost Management Training, please visit <https://acm.army.mil> and click on "Army Cost Management Portal".

Enterprise Resource Planning with SAP TERP10 Certification

Instructors

University of South Carolina Professors

SAP TERP10 Certification Application

<https://www.milsuite.mil/book/docs/DOC-134802>

Course Description

This program is designed to provide students with an overall understanding and a working knowledge of the function, design, control, and use of ERP systems as implemented by the Federal Government and also by its suppliers. Students will gain an understanding of their own technology, as well as the technology of the entities with which they interact. The curriculum provides students with the conceptual understanding and applied skills to be able to navigate the complexities of transaction processing and data queries inherent in modern ERP systems. Courses: Financial Accounting, Application of Advanced Databases to Accounting and Business, Accounting Information Systems from a Strategic Perspective, Enterprise Resource Planning (ERP) Systems (TERP10). This is a CENTRALLY FUNDED COURSE.

Army Financial Management School Course Catalog

Prerequisites

The Enterprise Resource Planning with SAP TERP10 Certification course is an intense 4 week resident graduate education course conducted on the campus of the University of South Carolina in Columbia, SC. Applicants selected to attend the TERP10 course should possess the aptitude to grasp the information and concepts presented during the course. It is especially important that Leaders screen their respective candidates before applications are submitted. During the course, students should expect challenging work on a daily basis. Students will be required to study during the evenings and weekends to keep pace with the program of instruction. Selected candidates must complete approximately 30 hours of preparatory work prior to the first day of class. This is a CENTRALLY FUNDED COURSE.

Intended Audience

The intended audience is FM Professionals with completed undergraduate degree. BC 36 Officers and Noncommissioned Officers, and CP 11 Civilians are all eligible.

Learning Outcomes

Students attending this course will earn 12 graduate credit hours and sit for the SAP TERP10 Certification Exam. By the end of the course, the student will have knowledge of:

- ERP Basics
- ERP SAP NetWeaver
- Sales Order Management
- Business Warehouse
- Material Planning
- Manufacturing Execution
- Procurement Cycle
- Lifecycle Data Management Program
- Project Management Enterprise
- Asset Management
- Human Capital Management
- Financial Accounting
- Management Accounting
- Inventory and Warehouse Management

Course Outline/Schedule

Course Length: 4 Weeks

Credit Hours: 12 graduate hours

Award: SAP TERP10 Certification

Location: University of South Carolina Campus

ACCT 728 – Financial Accounting:

Directs attention to accounting concepts, conventions, and assumptions for an understanding of the content and underlying principles of financial statements. Emphasis will be given to understanding accounting at the federal level as well as the accounting systems of private suppliers and contractors. At the successful conclusion of the course, students will be able to:

- Demonstrate an understanding of the accounting cycle. Analyze, interpret, and record common business transactions using double-entry accounting.

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- Demonstrate an understanding of the purpose of end-of-period adjustments and be able to record the more common adjusting entries.
- Describe the federal budget process and the roles of the major agencies involved in federal accounting and financial reporting
- Describe the major elements of the federal accounting model, including the two-track accounting system (budgetary and proprietary)
- Explain the function of the Federal Accounting Standards Advisory Board and discuss several of its accounting standards
- Prepare budgetary and proprietary accounting journal entries to record basic transactions of a federal agency
- Describe and prepare simple financial statements of a federal agency

ACCT 702 – Application of Advanced Databases to Accounting and Business:

Provides a technology overview focusing on principles of database design for business applications, enterprise database administration and planning, and their design using the latest database management systems software (i.e., SAP) at the successful conclusion of ACCT 702 students will be able to:

- Demonstrate an understanding of principles of database design and structure.
- Document database systems and business process workflow.
- Understand the functionality, base capabilities, and inherent limitations, of an Enterprise Resource Planning (ERP) system.
- Describe and apply the structure and interaction of various ERP system workflows through hands-on exercises.
- Apply computer controls to ensure data integrity and security.

ACCT 737 - Accounting Information Systems from a Strategic Perspective

This course covers the design and implementation of accounting systems with emphasis given to advanced topics related to ERP systems and the strategic use and governance of IT systems. At the successful conclusion of ACCT 737 students will be able to:

- Prepare a strategic IT plan for an organization such as a government agency.
- Model the main business processes of an organization and apply this model to an ERP environment.
- Describe the high level issues involved in effective design and governance of the IT function.
- Describe the impact that emerging technologies have on the organization as well as the accounting/finance/assurance functions.
- Apply the systems development lifecycle and agile methodologies to information systems problems.

ACCT 739 - Enterprise Resource Planning (ERP) Systems (TERP10)

TERP10 Certification prepares students to:

- Explain the organizational structures used in each business process
- Identify the key master data which must be maintained to execute each business process
- Discuss the ERP transactions required to complete each business process cycle
- Identify the key integration points between the different business disciplines supporting each business process cycle
- Register for the C_TERP10_65 certification exam

Army Financial Management School Course Catalog

Intro to ERP

Instructors

University of South Carolina Professors

Intro to ERP Application

<https://www.milsuite.mil/book/docs/DOC-281973>

Course Description

This one week course combines lecture (discussion) and hands-on exercises to satisfy the abovementioned objectives. Participants will start with a foundational understanding of SAP ERP and begin almost immediately by navigating in SAP ERP environment. The format will consist of interactive discussion on different SAP ERP modules reinforced with topical hands-on experience. The final day will culminate with a fun and engaging simulation game in which participants will compete in teams in a simulated business competition using SAP ERP. This is a CENTRALLY FUNDED COURSE.

Prerequisites

It is preferred students have 1 year of General Fund Enterprise Business System (GFEB) experience. Additionally, students should have an understanding of Microsoft Excel. There are no undergraduate or Master degree requirements for this 1 week course.

Intended Audience

The intended audience is BC 36 Officers and Noncommissioned Officers, and CP 11 Civilians.

Learning Outcomes

By the end of the course, the student will have knowledge of:

- SAP Navigation – how to navigate in SAP systems.
- Financial Accounting – gain an understanding of the financial accounting process.
- Management Accounting – gain an understanding of the management accounting process.
- Materials Management – gain an understanding of the procurement process in the Materials Management module.
- Sales and Distribution – gain an understanding of the sales fulfillment process in the Sales and Distribution module.

Course Outline/Schedule

Course Length: 5 Days

Credit Hours:

Award:

Location: University of South Carolina Campus

Monday:

SAP Introduction and Navigation; Financial Accounting (Master data and GL transactions)

Tuesday:

Management Accounting (Master data, FI Integration and Allocations)

Wednesday:

Materials Management (Master data, Purchase to Pay Process and FI Integration)

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Thursday:

Sales and Distribution (Master data, Order to Cash Process, and FI Integration)

Friday:

ERPSim® Distribution Exercise

Executive Data Analytics and ERP Course

Instructors

University of South Carolina Professors

Executive Data Analytics and ERP Application

Not available, underdevelopment

Executive Data Analytics and ERP Program Overview

<https://www.milsuite.mil/book/docs/DOC-349399> and

<https://www.milsuite.mil/book/community/spaces/afms/usc/blog/2016/12/29/executive-business-analytics-course>

Course Description

This two-day resident course provides Senior Leaders an understanding of the technological capabilities presented in the Basic and Advanced Business Analytics Courses. This is a CENTRALLY FUNDED COURSE.

Prerequisites

Students selected to attend the Executive Data Analytics and ERP are slated to fill a CSL billet or Senior Leader position within the Financial Management community.

Intended Audience

The intended audience is Officers in the rank of Lieutenant Colonel and above, Noncommissioned Officers in the rank of Master Sergeant and above, and DA Civilians in the pay grade of GS-13 and above.

Learning Outcomes

Class discussion will incorporate an assessment of the FM COP analysis/interpretation from an Advanced Business Analytics Course and will level-set Senior Leaders with emerging ERP capabilities. Topics covered are:

- Best Practices in Data Visualization
- Visualized Analysis and Predictive Modeling
- Analytic Interpretation Techniques

Course Outline/Schedule

Course Length: 2 Days

Credit Hours:

Award:

Location: University of South Carolina Campus

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Distributed Learning Courses (ALMS Web Based Training)

General: All Distributed Learning Courses can be found at: <https://www.lms.army.mil>.

Accounts Payable Administration (ATRRS Course Number 7D-F47/542-F6 (DL))

ATRRS Information for Course

This course is managed by ATRRS/CHRTAS and delivered to students via the ALMS. Students must use ATRRS or CHRTAS to register for this course.

**Please note that you may not be able to personally register for some ATRRS/CHRTAS courses, including command-directed training such as Structured Self-Development.

As applicable, your unit or training manager will register you, or you will be auto-registered by a rule, such as graduating from another course.

To register for "self-development" courses in ATRRS:

- * Go to <https://www.atrrs.army.mil>
- * Click on "Self Development" in the ATRRS Channels Directory
- * Put course number or course title in search blocks
- * Click "Search"
- * Click on the course title
- * Click "Register"
- * ATRRS registration may take up to 24 hours to confirm
- * Once confirmed, return to the ALMS to complete your training! To register for Civilian Education System (CES) courses or the Supervisory Development Course in CHRTAS:
- * Go to <https://www.atrrs.army.mil/channels/chrtas>
- * Click on the Category drop down menu
- * Select your category
- * Follow prompts to register
- * Return to the ALMS to complete your training!

Course Outline/Schedule

Module	Subject
001	Introduction To Accounts Payable
002	Introduction to Fiscal Code
003	Flow and Receipt of Accounts Payable Documents
004	Implement Prompt Payment Act Provisions
005	Prepare Routine Vouchers for Payment
006	Process Miscellaneous Vouchers for Payment
007	Government Purchase Card (GPC) Program
008	Process MEPS and AAFES Vouchers for Payment
009	Examine Pre-Certified Vouchers and Process for Payment
010	Process Payments for Transportation Accounts

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011	Process Payments for Petroleum, Oil, and Lubricants (POL)
012	Processing Debt Collections
013	Process Payments Under Contracts With Financing Provisions
014	CAPS for Windows Operating System
015	CAPSW Purchase Order Functions
016	CAPSW Invoice and Receiving Report Functions
017	CAPSW Payment Functions

Commander Emergency Response Program (CERP) Track 3 Resource Managers Course

Registration Information

<https://www.lms.army.mil>

Manager approval is not required for this course.

Prerequisites

There are no course prerequisites for Commander Emergency Response Program (CERP).

Course Outline/Schedule

Module	Subject
001	The Resource Manager's Role In The CERP
002	Fiscal and Management Controls
003	CERP Spending Plan
004	Accounting Processes
005	CERP Checkbook
006	CERP Project Modifications
007	Clear Supporting CERP Documentation
008	CERP For Resource Managers Review
009	CERP For Resource Managers Assessment

Disbursing Operations (ATRRS Course Number 7D-F18/542-F8 (DL))

ATRRS Information for Course

This course is managed by ATRRS/CHRTAS and delivered to students via the ALMS. Students must use ATRRS or CHRTAS to register for this course.

**Please note that you may not be able to personally register for some ATRRS/CHRTAS courses, including command-directed training such as Structured Self-Development.

As applicable, your unit or training manager will register you, or you will be auto-registered by a rule, such as graduating from another course.

Army Financial Management School Course Catalog

To register for "self-development" courses in ATRRS:

- * Go to <https://www.atrrs.army.mil>
 - * Click on "Self Development" in the ATRRS Channels Directory
 - * Put course number or course title in search blocks
 - * Click "Search"
 - * Click on the course title
 - * Click "Register"
 - * ATRRS registration may take up to 24 hours to confirm
 - * Once confirmed, return to the ALMS to complete your training! To register for Civilian Education System (CES) courses or the Supervisory Development Course in CHRTAS:
- * Go to <https://www.atrrs.army.mil/channels/chrtas>
- * Click on the Category drop down menu
 - * Select your category
 - * Follow prompts to register
 - * Return to the ALMS to complete your training!

Course Outline/Schedule

Module	Lessons
001	Introduction to Disbursing Operations Cashier Operations Paying Agent Operations Disbursing Agent Operations Disbursing Officer Operations
002	Check Branch Operations Resolve Irregularities Counterfeit Currency Paper Check Conversion Stored Value Card
003	System Administration Functions Disbursing Operations Supporting Disbursing Operations DDS Accountability Reports DDS Data Query

Planning, Programming, Budgeting, Exec System (ATRRS Course Number 7D-36A/541-F13 (DL))

ATRRS Information for Course

This course is managed by ATRRS/CHRTAS and delivered to students via the ALMS. Students must use ATRRS or CHRTAS to register for this course.

**Please note that you may not be able to personally register for some ATRRS/CHRTAS courses, including command-directed training such as Structured Self-Development.

As applicable, your unit or training manager will register you, or you will be auto-registered by a rule, such as graduating from another course.

Army Financial Management School Course Catalog

To register for "self-development" courses in ATRRS:

- * Go to <https://www.atrrs.army.mil>
 - * Click on "Self Development" in the ATRRS Channels Directory
 - * Put course number or course title in search blocks
 - * Click "Search"
 - * Click on the course title
 - * Click "Register" (ATRRS registration may take up to 24 hours to confirm)
 - * Once confirmed, return to the ALMS to complete your training! To register for Civilian Education System (CES) courses or the Supervisory Development Course in CHRTAS:
- * Go to <https://www.atrrs.army.mil/channels/chrtas>
- * Click on the Category drop down menu
 - * Select your category
 - * Follow prompts to register
 - * Return to the ALMS to complete your training!

Course Outline/Schedule

Module	Subject
001	Introduction
002	Installation Model
003	PPBE
004	Reserve Component (RC) Appropriations
005	Military Construction (MILCON) Appropriation
006	Working Capital Fund (WCF)
007	Single Stock Fund (SSF)
008	Fiscal Code
009	The Army Research, Development, and Acquisition (RDA) Management System
010	Cost Analysis

Financial Management Captains' Career Course (ATRRS Course Number 7-14-C23 (DL)_2) (Reserve CCC Phase II)

Registration Information

<https://www.lms.army.mil>

Course Description

The emphasis of this phase is to teach students Resource Management Budget (RMB) tasks, skills, knowledge, and functions required for commissioned officers with a FM area of concentration. This course was designed and developed to give Financial Management officers initial training in the skills

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needed to perform duties as required by Army Regulation (AR) 350-1 and AR 600-106, NCM. The goal of this training is to provide a combat-ready force that can deploy on short notice, fight and win.

Intended Audience

This course is for use by Active and Reserve Component Officers ranked First Lieutenant and Captain. Users may come from a variety of educational backgrounds, from attainment of a high school diploma to a college degree. Users will have a range of computer skills and experience. The Interactive Multimedia Instruction (IMI) is written in US English at a Reading Grade Level (RGL) of 13.

Course Outline/Schedule

Module	Lessons
1	Cost Management Introduction Purpose and Motivation for Cost Benefit Analysis Eight Step Cost Benefit Analysis Process
2	Financial Management Introduction Military Decision Making Process (MDMP) Financial Management Planning using MDMP Financial Management Planning Considerations Type and Components of the Operation Order Characteristics of an Effective Military Order Running Estimates

Resource Management Budget (ATRRS Course Number 7D-36A/541-F7 (DL))

ATRRS Information for Course

This course is managed by ATRRS/CHRTAS and delivered to students via the ALMS. Students must use ATRRS or CHRTAS to register for this course.

**Please note that you may not be able to personally register for some ATRRS/CHRTAS courses, including command-directed training such as Structured Self-Development.

As applicable, your unit or training manager will register you, or you will be auto-registered by a rule, such as graduating from another course.

To register for "self-development" courses in ATRRS:

- * Go to <https://www.atrrs.army.mil>
- * Click on "Self Development" in the ATRRS Channels Directory
- * Put course number or course title in search blocks
- * Click "Search"
- * Click on the course title
- * Click "Register"
- * ATRRS registration may take up to 24 hours to confirm
- * Once confirmed, return to the ALMS to complete your training! To register for Civilian Education System (CES) courses or the Supervisory Development Course in CHRTAS:
- * Go to <https://www.atrrs.army.mil/channels/chrtas>
- * Click on the Category drop down menu
- * Select your category
- * Follow prompts to register

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* Return to the ALMS to complete your training!

Course Outline/Schedule

Module	Subject
001	Getting Started
002	Army Planning and Programming
003	Federal Budget
004	Reimbursement Concepts
005	Funding Absent Activities
006	Funded and Unfunded Expenses
007	Installation Budget Process
008	Activity Budget Exercise
009	Unfinanced Requirements (UFR)
010	Division Budget
011	JCS Exercise Budget
012	Budget Adjustments
013	Execution Management
014	Fund Control Exercise
015	Budget Review and Analysis
016	Program Budget Advisory Committee (PBAC)
017	Year End Procedures

Resource Management Tactical (ATRRS Course Number 7D-F27/541-F11 (DL))

ATRRS Information for Course

This course is managed by ATRRS/CHRTAS and delivered to students via the ALMS. Students must use ATRRS or CHRTAS to register for this course.

**Please note that you may not be able to personally register for some ATRRS/CHRTAS courses, including command-directed training such as Structured Self-Development.

As applicable, your unit or training manager will register you, or you will be auto-registered by a rule, such as graduating from another course.

To register for "self-development" courses in ATRRS:

- * Go to <https://www.atrrs.army.mil>
- * Click on "Self Development" in the ATRRS Channels Directory
- * Put course number or course title in search blocks
- * Click "Search"
- * Click on the course title

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- * Click "Register"
- * ATRRS registration may take up to 24 hours to confirm
- * Once confirmed, return to the ALMS to complete your training! To register for Civilian Education System (CES) courses or the Supervisory Development Course in CHRTAS:
- * Go to <https://www.atrrs.army.mil/channels/chrtas>
- * Click on the Category drop down menu
- * Select your category
- * Follow prompts to register
- * Return to the ALMS to complete your training!

Course Outline/Schedule

Module	Subject
001	Introduction
002	Comptrollership
003	Introduction To Mission Funding
004	Tactical Unit Budget Development
005	Exercise Budgeting
006	Tactical Unit Budget Administration
007	Single Stock Fund
008	Supply/Financial Interface
009	Obligating Documentation
010	STANFINS Reports
011	Year End Procedures
012	Introduction To SOF Funds
013	RM in Joint Operations
014	Contract Law for Deploying Forces
015	Resource Management OPOD Planning

GFEBs Essentials (Subsumes L101E, L201E, L303E)

Registration Information

<https://www.lms.army.mil>

Manager approval is not required for this course.

Prerequisites

There are no course prerequisites for GFEBs Essentials.

Equivalent

- GFEBs Overview (L101E)

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- GFEBs Integrated Process Overview (L201E)
- GFEBs Navigation and Reports (L303E)

Course Description

GFEBs Essentials provides initial prerequisite training for personnel who will perform duties in GFEBs. GFEBs is the Army's web-enabled financial, asset and accounting management system. It standardizes, streamlines and shares critical data across the active Army, the Army National Guard and the Army Reserve. GFEBs has subsumed over 90 legacy stovepipe systems used by the Army. Although this module does not give everyone the tools to perform in every position, it does provide a basic program overview and also introduce some tasks required to understand and navigate through GFEBs.

GFEBs Essentials Business Intelligence (BI) Reporting

Registration Information

<https://www.lms.army.mil>

Manager approval is not required for this course.

Prerequisites

GFEBs Essentials (subsumes L101E, L201E, L303E)

Equivalent

GFEBs Business Intelligence Reporting Fundamentals (L305E) is an equivalent for this course.

Course Description

The General Fund Enterprise Business System (GFEBs) Business Intelligence Reporting (BI) Course teaches reports used for data management and modeling. These reports are built from transactional data pulled from the ECC system on a pre-determined basis and stored in the Business Intelligence Warehouse. BI provides data warehousing and reporting functionality. Relevant business information is integrated, transformed, and consolidated in BI to provide for the reporting, analysis, and interpretation of data. It enables flexible ad hoc reporting, analysis, and planning capability to support GFEBs users in evaluating and interpreting data, as well as facilitating its distribution.

Business Explorer (BEx) gives users an active web-enabled interface to pull reports in BI when working with content from BI in the portal. BEx provides flexible reporting and analysis tools for strategic analyses, operational reporting, and decision-making support within the Army. These tools include query, reporting, and analysis functions.

Web Intelligence (WebI) is a powerful analytical BI reporting tool used to analyze, query and report from GFEBs data with an alternate graphical interface.

GFEBs Spending Chain

Registration Information

<https://www.lms.army.mil>

The GFEBs Spending Chain Modules are available to register under ALMS beginning on 1 April 2016.

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Course Description

In this course, you will receive a comprehensive understanding of Spending Chain and your role in it as it pertains to the General Fund Enterprise Business System GFEBS. In the Introduction lesson, we provide an overview of the GFEBS Spending Chain module, its process, coordination, terminology, and information required to understand the Spending Chain process in GFEBS.

Intended Audience

The target audience for this course is anyone who is assigned a GFEBS Spending Chain user role according to their activities requirements or organizational needs. Successful completion of the Introduction and all required training tailored to your Spending Chain user role is required before a user is provisioned with Spending Chain user role functions. This course has 49 academic hours.

Course Outline/Schedule

Module	Subject
1	Material & Vendor Master Data
2	Manage Purchase Requisition
3	Purchase Orders
4	Goods Receipt Processing
5	Accounts Payable
6	Government Purchase Card

These 6 Modules subsume L250E, L251E, L450C, L451E, L452E, L453E, L454E, L455C, L457E, L458E and L459E under the GFEBS Spending Chain business process area.

GFEBs Funds Management

Registration Information

<https://www.lms.army.mil>

Manager approval is not required for this course.

Prerequisites

GFEBs Essentials (subsumes L101E, L201E, L303E)

Equivalents

There are no equivalents for this course.

Intended Audience

This course is for all components - Active Army, National Guard, and Reserve.

Course Description

GFEBs Funds Management trains selected Soldiers, Officers, Enlisted E-6 and above, and DOD civilians on GFEBS. These personnel serve in organizations responsible for utilizing GFEBS to conduct funds management functions. GFEBS training provides a core financial enterprise resource planning solution

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that is used to manage the Army's general funds, dramatically improve financial performance, standardize business processes, and ensure the Army can meet future needs for combat operations and day-to-day financial management activities. This course has 24 academic hours.

Course Outline/Schedule

Module	Subject
001	Overview of Funds Management in GFEBS
002	Funds Control Process Overview
003	Funds Distribution and Control
004	Funds Management Reporting

GFEBS Project Systems

Registration Information

<https://www.lms.army.mil>

Manager approval is not required for this course.

Prerequisites

GFEBS Essentials (subsumes L101E, L201E, L303E)

Equivalents

There are no equivalents for this course.

Intended Audience

This course is for all components - Active Army, National Guard, Reserve, and DoD civilian.

Course Description

GFEBS Project Systems provides the learner in-depth instructions with hands-on experience to create a project with a Work Breakdown Structure in project building, and creating network activities. Furthermore, this course will teach the learner, how Project Systems is integrated with Enterprise Resource Planning (ERP) and how project closing is used in GFEBS. The learner will put into practice what he or she has learned by utilizing a hands-on simulator to demonstrate learning objectives mastery. Successful completion of this course is required before a user is provisioned for GFEBS Project Systems user-role functions. This course has 11 academic hours.

Course Outline/Schedule

Module	Subject
001	Project Systems Overview

GFEBS Real Property Process

Registration Information

<https://www.lms.army.mil>

Manager approval is not required for this course.

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Prerequisites

GFEBs Essentials (subsumes L101E, L201E, L303E)

Equivalents

There are no equivalents for this course.

Intended Audience

This course is for all components - Active Army, National Guard, Reserve, and DoD civilian.

Course Description

GFEBs PP&E Real Property Management Course is intended to provide the learner the training for the basic Army's hierarchical structure for Real Property asset. As part of this training personnel will learn the levels of Real Property Management from an installation down to the different real estate objects. Furthermore, the learner will receive training on how to Update Real Property Records, Real Property Management, Real Property Building Under Construction, Accept Real Property Building, and how to Dispose of Real Property Facilities. The learner will put into practice what he or she has learned by utilizing a hands-on simulator to demonstrate learning objectives mastery. Successful completion of the course is paramount before a user is provisioned for GFEBs PP&E Real Property Management user-role functions. This course has 32 academic hours.

Course Outline/Schedule

Module	Subject
001	Real Property Management Overview

GFEBs Reimbursable

Registration Information

<https://www.lms.army.mil>

Manager approval is not required for this course.

Prerequisites

GFEBs Essentials (subsumes L101E, L201E, L303E)

Equivalents

GFEBs Debt Management Process Overview (L241E) is an equivalent for this course.

Intended Audience

This course is for selected Soldiers, Officers, Enlisted E-6 and above, and DOD civilians These personnel serve in organizations responsible for utilizing GFEBs to conduct reimbursable functions.

Course Description

GFEBs Reimbursable is intended to provide essential training for personnel who will perform duties in GFEBs Reimbursable and debt management. GFEBs training provides a core financial enterprise resource planning solution that is used to manage the Army's general funds, dramatically improve

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financial performance, standardize business processes, and ensure the Army can meet future needs for combat operations and day-to-day financial management activities. This course has 23 academic hours.

Course Outline/Schedule

Module	Subject
001	Reimbursable Process Overview
002	Debt Management Process Overview

GFEBs Supply Inventory Management

Registration Information

<https://www.lms.army.mil>

Manager approval is not required for this course.

Prerequisites

GFEBs Essentials (subsumes L101E, L201E, L303E)

Equivalents

There are no equivalents for this course.

Intended Audience

This course is for all components - Active Army, National Guard, Reserve, and DoD civilian.

Course Description

The GFEBs PP&E Supply Inventory Management Course provides the learner management procedures used to create and edit the Material Master and Vendor Master databases. In addition, this course will teach the learner to create, edit material, and manage supply inventory through functions and reports in GFEBs. Understanding this process is key to maintaining units supply inventory at an operable level and ready to react to all of the Army day-to-day and combat operations. The target audience for this course is all components, Active Army, National Guard, Reserve, and DoD civilian. This course has 5 academic hours.

Course Outline/Schedule

Module	Subject
001	Supply Inventory Process Overview

GFEBs Order Management and Execution

Registration Information

<https://www.lms.army.mil>

Manager approval is not required for this course.

Prerequisites

GFEBs Essentials (subsumes L101E, L201E, L303E)

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Equivalents

There are no equivalents for this course.

Intended Audience

This course is for all components - Active Army, National Guard, Reserve, and DoD civilian.

Course Description

GFEBs PP&E Plant Maintenance Order Management and Execution course provides the learner knowledge and skills needed to perform specific work center-related tasks, such as, how work centers create work notification, execute work request, create orders from notification, display and print orders, and settle maintenance orders in GFEBs. To assist the learner to perform these specific tasks in GFEBs, demonstrations and simulations are included. Each demonstration takes the learner through step-by-step procedures while providing supporting instructional guidance along the way.

Following the demonstration is a simulation driven process where the learner will put into practice what he or she learned. Successful completion of this training will enable the learner to support the commander and operational forces while either in a support role while deployed in an operating environment. The target audience for this course is all components, Active Army, National Guard, Reserve, and DoD civilian. This course has 8 academic hours.

Course Outline/Schedule

Module	Subject
001	Supply Inventory Process Overview

Fort Knox Kentucky

USAR Budget Manager Course (ATRRS Course Number 921-7D-F51/542-F30)

Instructor

Fort Knox Instructor

ATRRS Information for Course

<https://www.atrrs.army.mil/atrrscc/courseInfo.aspx?fy=2017&sch=921&crs=921-7D-F51%2f542-F30&crstitle=USAR+BUDGET+MANAGER&phase=>

Course Description

The 5-day Budget Manager Course (BMC) is designed to train personnel to utilize program director guidance to effectively execute current year funds, to perform Army Reserve unique budget tasks such as: facilitate forecasting, capturing, analyzing and managing costs; receiving distributing and controlling funds; tracking costs and obligations; and, managing prior year-unexpired appropriations through the use of Financial Management Information Systems (FMIS). Systems used to perform Army Reserve budget tasks during the course include: Resource Management Tool (RMT), Regional Level Application

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Software (RLAS), and General Fund Enterprise Business System (GFEBs). Students will apply foundational knowledge to practical exercise scenarios receiving valuable tools to use on the job.

Prerequisites

Students must possess Logon IDs and Passwords for the following systems: RLAS, RMT, GFEBs

Desired knowledge's are as follows:

- a. Basic knowledge of researching skills using DODFMR 7000.14-R, DFAS-IN Manual 37-100-XX, DFAS-IN Regulation 37-1, JFTR/JTR, GFEBs desk reference guide.
- b. Basic knowledge of Budgeting and accounting terminology
- c. Knowledge of key statutes, laws, and fiscal law
- d. Basic knowledge of applications in Microsoft Office Suite Products and Financial Management Information Systems (FMIS).
- e. USARC SharePoint familiarity – find Program Director (PD) guidance and fiscal year guidance.

Verifiable prerequisites: Planning, Programming, Budgeting and Execution (PPBE), Fiscal Law, access to FM Online, FM MY Learn, FM LMS (Financial Management online website). Prerequisite courses: students must bring graduation certificates for the fiscal law course and PPBE.

Intended Audience

This course is for full-time persons administering budgets. It is mandatory for CP-11 civilians (GS-9 - GS-12) and 36B/36A (O4 and below, and E5 and above) TPU and AGR resource management professionals assigned to budget positions. Newly assigned budget personnel must attend this course within six months after report date to a budget/program position. Only personnel working in budget or program analysts' jobs will be allowed entry.

Special Information

Earliest Flight Departure Time: Friday - 1630

Quota Management: This course is controlled by USARC. Contact Mrs. Wanda Brewster/910-570-8472, wanda.m.brewster.civ@mail.mil and Ms. Clarissa Carey-Jackson/910-570-9703, clarissa.c.jackson2.civ@mail.mil for information concerning application.

Funding Management: This course is funded per the ARRTC School Funding Guidelines. Please see the ATRRS School Information.

Course POC 1: MSG Samantha A. Black/502-626-2455 samantha.a.black.mil@mail.mil

Course POC 2: CPT Titamus Q. Howard titamus.q.howard.mil@mail.mil

Course POC 3: CPT Troy A. Luster troy.a.luster.mil@mail.mil

Army Comptroller Professional Training and Development Opportunities

Centrally Managed Training Courses

Army Comptroller Course (ACC)

Location

Syracuse University NY

Army Financial Management School Course Catalog

Course Description

This course is a three-week resident program conducted at the Whitman School of Management, Syracuse University, Syracuse, New York, and Syracuse University's Minnowbrook Conference Center in the Adirondack Mountains. Classes are conducted from 0800 to 1600 daily with a requirement for several hours of homework each day. One pre-course and two in-course exams are used to monitor student progress. ACC focuses on federal budget challenges, strategic planning, Planning, Programming, Budgeting and Execution (PPBE), fiscal law, activity and service-based costing, manpower management, contracting, management controls, competitive sourcing, financial operations, the legislative process, and installation and Army command resource management. The course also blends current DoD/Army management and the latest in academic management techniques.

Intended Audience

The targeted audiences are Civilian CP-11 and CP-26, GS-9 – GS-11 and second year interns; Officer Branch Codes 36 and 56 CPT-MAJ; and Enlisted Military Occupational Specialty (MOS) 36 and 56 Staff Sergeant (SSG) and Sergeant First Class (SFC).

Additional Information

For more information about the nomination process, please visit <http://whitman.syr.edu/programs-and-academics/programs/defense-programs/defense-programs/army-comptroller-course/index.aspx> and <https://www.asafm.army.mil/offices/po/poinfo/cmc.aspx#ACC>.

Executive Comptroller Course (ECC)

Location

Syracuse University NY

Course Description

This course is a three-week resident program conducted at the Whitman School of Management, Syracuse University, Syracuse, New York, and Syracuse University's Minnowbrook Conference Center in the Adirondack Mountains. Classes are conducted from 0800 to 1600 daily with a requirement for several hours of homework each day. One pre-course and two in-course exams are used to monitor student progress. ECC provides a broad perspective of the core competencies of Defense Financial Management and the application of those competencies within DoD. The course also covers the core competencies of resource/financial management and decision making within the U.S. Army. The program critically examines all aspects of the Planning, Programming, Budgeting and Execution (PPBE) from planning to prior year execution funds management and current issues in resource management.

Intended Audience

The targeted audiences are Civilian CP-11 and CP-26, GS-12 - GS-14; Officer Branch Codes 36 and 56 MAJ-LTC; Enlisted MOS 36 and 56 Master Sergeant (MSG) and above.

Additional Information

For more information about the nomination process, please visit <http://whitman.syr.edu/programs-and-academics/programs/defense-programs/defense-programs/executive-comptroller-course/index.aspx> and <https://www.asafm.army.mil/offices/po/poinfo/cmc.aspx#ECC>.

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Financial Management 101

Location

Syracuse University NY

Course Description

This course is a ten-day resident program conducted at the Whitman School of Management, Syracuse University, Syracuse, New York.

Prerequisites

FM 101 is specifically designed for personnel in the technical financial management series career field to increase skills and knowledge in financial and resource management, and basic analytical capabilities.

Intended Audience

The targeted audiences for FM 101 are Civilians GS-3 - GS-8 of various career series and Enlisted MOS 36 Specialist (SPC) and Sergeant (SGT).

Additional Information

For more information about the nomination process, please visit <http://whitman.syr.edu/programs-and-academics/programs/defense-programs/defense-programs/fm-101/index.aspx>.

Defense Financial Management Course (DFMC)

Location

Defense Financial Management & Comptroller School (DFM&CS), Maxwell AFB, Montgomery AL

Course Description

This course is a three week course taught at the DFM&CS bridging the gap between technical functions and broad financial management leadership. DFMC focuses on developing broad comptroller skills to include critical thinking, analysis, advisory responsibilities, strategic orientation, leadership, and effective communications. This mission is achieved through presentations, interactive seminars, networking, small group discussions and facilitated exercises. The students must actively participate, formulate individual and group goals, and successfully complete homework and test requirements. DFMC also develops decision support skill sets to include critical thinking, analysis, advisory responsibility, strategic orientation, leadership, and conflict resolution. The course is challenging and taught at the graduate level.

Intended Audience

The targeted audiences are Civilian CP-11, GS-11 and above; Officer BC 36 MAJ and LTC; and Enlisted MOS 36 MSG and above.

Additional Information

For more information about the DFMC, please visit <http://www.airuniversity.af.mil/Eaker-Center/DFMCS/Display/Article/984215> and <https://www.asafm.army.mil/offices/po/poinfo/cmc.aspx#DFMC>.

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Defense Decision Support Course (DDSC)

Location

Defense Financial Management & Comptroller School (DFM&CS), Maxwell AFB, Montgomery, AL

Course Description

This course is a four day course taught at the DFM&CS focusing on the concepts related to understanding decision support and becoming more relevant financial advisors. DDSC provides senior level personnel with the merits of Decision Support instruction and use by subordinates. The course defines Decision Support, introduces a Decision Support Model, describes various analysis tools and techniques (both qualitative and quantitative), and allows students limited practice in putting the concepts into action through practical exercises.

Prerequisites

To achieve maximum effectiveness, students selected for this course should possess a broad knowledge of the DoD FM environment, a strategic perspective, and above average critical/creative thinking and oral and written communication skills.

Intended Audience

The targeted audiences are Civilian CP-11, GS-12 and above; Officer BC 36 MAJ and LTC; and Enlisted MOS 36 MSG and above.

Additional Information

For more information about the DDSC, please visit <http://www.airuniversity.af.mil/Eaker-Center/DFMCS/Display/Article/984186/> and <https://www.asafm.army.mil/offices/po/poinfo/cmc.aspx#DDSC>.

Senior Resource Managers Course (SRMC)

Location

Syracuse University NY

Course Description

This course is four and one half days and discusses current issues in the management of resource management. Students gain a better understanding of the changing resource management environment of the Army and DoD; provides a venue for senior resource managers to discuss issues and share solutions; and develops solutions to resource management issues. The course is divided into six general learning objectives with learning accomplished by lectures, guest speakers, and a group project. Guest speakers address real-time application of skills and challenges facing the Army and DoD, and the group project is presented to a Senior Resource Manager. Upon completion of the course, thirty-six CPEs are awarded including two hours of Ethics training.

Prerequisites/ Nomination Procedures

Submit nominations through command channels to the Office of the Assistant Secretary of the Army (Financial Management & Comptroller) and include: Letter of Endorsement, SF 182- Authorization,

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Agreement and Certification of Training, Civilians - CP-11 Resume Form, and Military – Officer Record Brief/Enlisted Record Brief/Soldier Record Brief.

Intended Audience

The targeted audiences are Civilian CP-11, GS-14 and GS-15; Officer BC 36A Lieutenant Colonel (LTC) and Colonel (COL); and Enlisted MOS 36B Master Sergeant (MSG), Sergeant Major (SGM), and Command Sergeant Major (CSM).

Additional Information

Department of Army centrally funds travel costs, per diem, and tuition for Civilian CP-11, Officer BC 36A, and Enlisted MOS 36B. For more information, please visit <http://whitman.syr.edu/programs-and-academics/programs/defense-programs/defense-programs/senior-resource-managers-course/index.aspx> and <https://www.asafm.army.mil/Documents/OfficeDocuments/Proponency/docs/trng//SRMC.pdf>.

Enhanced Defense Financial Management Training (EDFMT) (ATRRS Course Number FINC211)

Location

Multiple locations

Description

This course is a five day, intensive financial management review course taught in three modules: resource management environment, budgeting and cost analysis, and accounting and finance. The course is provided by the Department of Defense, and licensed and copyrighted by the American Society of Military Comptrollers (ASMC). EDFMT is offered at a variety of locations (including overseas locations) throughout the year to make it easier for personnel to attend while minimizing travel expenses.

EDFMT aligns with DoD FM Certification competencies, and awards up to 40 continuing professional education units. Tuition is centrally funded. Any travel and per diem required are not supported by central funds and must be funded by the attendee's command.

Prerequisites/ Nomination Procedures

Applicants must submit an electronic nominations for supervisory approval through the ATRRS EDFMT Portal <https://atrrs.army.mil/edfmt/main.asp>

1. On the menu (left side of screen), select "Register for EDFMT"
2. Select the "Army" EDFMT class
3. Fill out electronic EDFMT Student Application
4. Submit Application

If selected, an email notification with reporting instructions will be sent.

Intended Audience

The targeted audiences are Civilian CP-11 or CP-26, GS-9 and above; Officer BC 36A MAJ and above; and Enlisted MOS 36B MSG and above (SFC with waiver).

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Additional Information

For more information, please visit

<https://www.atrrs.army.mil/atrrscc/courseInfo.aspx?fy=2017&sch=570&crs=FINC211&phase=&clsFlag=>
and <https://www.asafm.army.mil/Documents/OfficeDocuments/Proponency/docs/trng//EDFMT.pdf>.

Centrally Managed Training Programs

Academic Degree Training (ADT)

Location

Multiple locations

Description

This program is university education and training obtained with the objective of achieving an academic degree. The ADT must relate to the employee's official duties, and consist of a planned, systematic, and coordinated program of professional development endorsed by the Army. The training should link identified organizational training needs, resolve an identified staffing problem, or accomplish organizational goals in the strategic plan. The employee simultaneously develops full-time or part-time course of studies with nationally recognized, accredited colleges or universities for the purpose to obtain a degree. This CP-11 competitive professional development program emphasizes distribution of limited ACTEDS program funds to the maximum number of qualified nominees.

Although part-time academic programs are encouraged, full-time applications are considered for acceptance. All degree programs, whether funded by ACTEDS or Commands, must be approved by the Assistant Secretary of the Army (Manpower & Reserve Affairs) (ASA [M&RA]).

Prerequisites/ Nomination Procedures

Nominees must complete the documents provided in the Academic Degree Training (ADT) Application Checklist (http://cpol.army.mil/library/train/catalog/pkt_adt.html). CP-11 requires the following information as Career Program unique requirements: last three performance appraisals identifying good standing, academic program curriculum or degree audit documentation reflecting required coursework, and tuition estimates for current and future years. Candidates must submit applications through the appropriate chain of command respective to the approvals notated in their Application Form. CP-11 ADT Centrally funded requests process through the ASA (FM&C) Proponency Office to the CP-11 Functional Chief Representative (FCR). Command funded requests must have command endorsement from the Commander or designated Command Point of Contact (POC) stating funds are available. All applications for Competitive Professional Development Training Programs are due to the CP-11 Program Manager NLT 90 days prior to the start of initial classes. The entire process will require about 120 days contacting the college, assemble applications, obtain chain of command endorsements, finalize staffing, and approval. Check with your CP-11 ACOM, Army Service Component Command (ASCC) or Direct Reporting Unit (DRU) career program manager for internal deadlines. Upon receipt of FCR approval, nominees must access GoArmyEd (GAE) (www.goarmyed.com) to initiate the electronic application for ASA (M&RA) approval. Once ASA (M&RA) approval is received the candidate is officially enrolled in the ADT program. Execution of program requirements will be processed through GAE. SF-182 training requests must be submitted for approval no later than 60 days prior to the class start date.

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Intended Audience

The targeted audiences are all employees with three years of permanent, full-time employment. Individuals occupying or seeking to qualify for appointment to positions excepted from competitive service or non-career appointment in the Senior Executive Service (SES) are ineligible. Employees who work for an Army Staff Principal, Headquarters Department of the Army, the Army Staff, or a Program Executive office must obtain endorsement from the Administrative Assistant to the Secretary of the Army (AASA).

Additional Information

Previously executed training cannot be reimbursed by ACTEDS funds. See the ASA (FM&C) Proponency site, <https://www.asafm.army.mil/Documents/OfficeDocuments/Proponency/docs/cd/adt//adtp.pdf>, for more information.

Defense Comptrollership Program (DCP)

Location

Syracuse University NY

Description

This program is a 14-month long-term training opportunity at Syracuse University, Syracuse, NY. After successfully completing the 60 hour curriculum, students graduate with a Master of Business Administration (MBA) from the Whitman School of Management and an Executive Master of Public Administration (EMPA) from the Maxwell School of Citizenship and Public Affairs. This graduate level program of study provides DoD resource managers with the conceptual perspective, practical analytical tools, and management skills required in the increasingly complex resource management environment. Courses and seminars are included in the subject areas of economics, data analysis, management information systems, financial accounting, marketing management, supply chain/project management, operations management, activity based costing/management accounting, business strategy and human capital management, government contracting, entrepreneurship, managerial leadership, dispute resolution for public managers, policy analysis, public administration and law, and DoD Comptrollership. In addition to the academic program, all students will receive training and take the Certified Defense Financial Manager examination.

Prerequisites

Applicants must have 5 years of service at time of application.

Intended Audience

Army active component and Active Guard and Reserve (AGR) officers (CPT and MAJ), senior enlisted non-commissioned officers (senior SFC, MSG, and junior SGM), and Resource Management careerists (CP 11) in grades GS-9 and above, with GMAT scores of 500 and above are eligible to compete. Army civilian selectees transfer to new operational assignments before starting school in May. Military are normally assigned to comptroller positions upon graduation. DCP is open to civilians and military in other Defense agencies and Services.

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Additional Information

For additional information regarding DCP, see

<https://www.asafm.army.mil/Documents/OfficeDocuments/Proponency/docs/cd/dcp//DCP.pdf> and

<http://whitman.syr.edu/programs-and-academics/programs/defense-programs/defense-programs/defense-comptrollership-program/index.aspx>. For more information regarding CP-11 Long

Term Training (LTT) programs, please contact the ASA (FM&C) Proponency Office

(usarmy.pentagon.hqda-asa-fm.mbx.proponency@mail.mil), ATTN: CP-11 LTT.

Career Broadening Opportunities

Civilian Education System (CES)

Location

Distance learning (dL) and residence training

Description

This training is a progressive and sequential leader development program that provides enhanced leader development and education opportunities for Army civilians throughout their careers, which is offered through distance learning (dL) and residence training. CES leadership courses, or designated equivalent courses, are required for all Army Civilians. The CES leader development program includes five courses offered to Army Civilians based on their current General Schedule (GS) level:

(1) Foundation Course (FC) (ATRRS Course Number 1-250-C59 [dL]),

(2) Basic Course (BC) (ATRRS Course Numbers 1-250-C60 [dL] and 1-250-C60),

(3) Intermediate Course (IC) (ATRRS Course Numbers 1-250-C61 [dL] and 1-250-C61),

(4) Advanced Course (AC) (ATRRS Course Numbers 1-250-C62 [dL] and 1-250-C62), and

(5) Continuing Education for Senior Leaders (CESL) (ATRRS Course Numbers 1-250-C63 [dL] and 1-250-C63 [CT]).

In addition, CES also includes the Action Officer Development Course (AODC), Supervisor Development Course (SDC), and the Manager Development Course (MDC). For FY17 course information, search Fiscal Year as "2017" and School Code as "704W" at <https://www.atrrs.army.mil/atrrscc/search.aspx>.

Prerequisites

All Army Civilians hired after September 30, 2006 are required to take the FC prior to enrolling in BC, IC or AC.

Additional Information

Registration for CES is via The Civilian Human Resources Training Application System (CHRTAS), the online method for submitting your application. CHRTAS is an automated management system that allows you to develop and record your completed training. Registration is completed at

<https://www.atrrs.army.mil/channels/chrtas>.

Defense Civilian Emerging Leader Program (DCELP)

Locations

Distance learning (dL) and

DoD Executive Management Training Center, Southbridge MA

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Description

This training is a centrally funded program designed to develop the next generation of innovative leaders with technical competence to meet the future leadership needs of the Department of Defense (DoD). The program focuses on developing emerging leaders in the Acquisition, Financial Management, and Human Resources communities. ASA (FM&C) Proponency Office is responsible for monitoring and managing progress of Department of Army participants within the Financial Management community in coordination with G-3/5/7 and OUSD(C). The DCELP is offered annually and consists of residential and online course instruction. All DCELP resident sessions are taught at the DoD Executive Management Training Center in Southbridge, MA. Program curriculum focuses on Leadership Assessment and Team Development, Effective Writing in the Federal Government, Leadership Theories and Principles, Conflict Resolution, and Emotional Intelligence.

Intended Audience

The program is open to permanent (non-temporary/non-term) Army Civilians GS-7 through GS-12 and broadband equivalents who have met their current position certification requirement.

Additional Information

See the ASA (FM&C) Proponency website

(<https://www.asafm.army.mil/offices/LinksDocuments.aspx?OfficeCode=1800>) and the

Application/Nomination Package

(https://www.asafm.army.mil/Documents/OfficeDocuments/Proponency/docs/cd/dcelp/DCELP_NomGuide.pdf) for more information.

Senior Enterprise Talent Management (SETM) / Enterprise Talent Management (ETM)

Location

Multiple locations

Intended Audience

This training is governed by Army Directive 2015-24 (http://www.apd.army.mil/pdf/files/ad2015_24.pdf), designed to afford selected GS-12 to 15 or equivalent Army Senior Civilians a senior-level educational or experiential learning opportunity and prepared them to assume those duty positions of greatest responsibility across the Department.

Description

The SETM/ETM programs consist of the following nine modules: Enterprise Placement Program (EPP), SETM TDY Assignments, Senior Service College (SSC), Defense Senior Leader Development Program (DSLDP), Army Senior Civilian Fellowship (ASCF), ETM Shadowing Assignments, ETM TDY Assignments, ETM CGSOC, and ETM ELDP. For information on the SETM/ETM programs, please visit:

<https://www.asafm.army.mil/offices/po/poinfo/se.aspx#SETM>, <https://www.csldo.army.mil/>, or <http://www.civiliantraining.army.mil/professional/Pages/SETM.aspx>.

The SETM/ETM programs operates under the overall supervision and oversight of the Assistant Secretary of the Army Manpower and Reserve Affairs (ASA M&RA) and will be executed by the Civilian Senior Leader Management Office (CSLMO).

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Training With Industry (TWI)

Location

Multiple locations

Intended Audience

This training is a competitive opportunity in which BC 36 Officers and Non-Commissioned Officers, and CP-11 careerists in the grades GS-12 through GS-14 seeking further professional growth are selected for and assigned to a TWI assignment.

Description

The Army's continued partnership with four corporations offers participants assignments to, and rotations through, positions within a private sector corporation for one year. This is a unique opportunity for participants to be immersed within the industry, and understand the internal workings of the industry partners. Participants are exposed to the industry partner's broad financial management operations; they are not interns nor are they observers. This program benefits the assigned participant, and the government and industry by expanding the participant's exposure to the private sector's decision-making processes, financial management operations, and strategic objectives, while also exposing industry to practices of how the government's financial management operates. Selectees start in the summer and rotate through hands-on, multi-functional corporate learning experiences actively participating and contributing. AR 621-1, Training of Military Personnel at Civilian Institutions and the Commissioned Officer Development and Career Guide governs the program. TWI Officers and Non-Commissioned Officers are assigned to a Fort Jackson student detachment and serve 2-year obligations in key BC 36 jobs. Army civilian participants return to their home duty stations upon completion of their TWI assignments. The goal of the TWI program is to grow participants into top Army financial management leaders by applying lessons of corporations' successes and challenges to improve Army performance.

Additional Information

For additional information, please visit the Proponency website at <http://www.asafm.army.mil/offices/office.aspx?officecode=1800> and the Human Resources Command website at <https://www.hrc.army.mil/content/Training%20With%20Industry%20TWI%20Information>.

Developmental Assignments

Location

Multiple locations

Description

Developmental assignment opportunities are available for the competitive professional development of CP-11 careerists. They allow careerists within HQDA to work in field organizations and/or activities and vice versa. Developmental assignments include, but are not necessarily limited to, duties and responsibilities designed to broaden the careerists' perspectives of the issues pertinent to Army financial management policy and practice. The annual announcement of CP-11 developmental assignment opportunities is issued by the FCR at fiscal year's end for the following year. Assignments

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may vary in length from three to twelve months with reporting dates determined on a case-by-case basis. Funding for salary and benefits are the responsibility of the parent organization. Subject to the availability of funds, travel and per diem are centrally funded with CP-11 Army Civilian Training, Education and Development System (ACTEDS). Specific information about the individual opportunities is contained in attachments to the announcement.

Additional Information

For more information about Developmental Assignments, please visit <http://cpol.army.mil/library/train/catalog/ch03cp11.html>.

Other Professional Development Opportunities

Army Civilian Training, Education, and Development System (ACTEDS) Intern Program

Location

Multiple locations

Description

This training is a full-time, 24 month entry-level professional development experience. ACTEDS Interns are allocated throughout 23 Career Programs (CP) within the Department of Army, with each CP holding specific functional capabilities and training requirements. ASA (FM&C) Proponency Office is the proponent for Comptroller Career Program (CP-11). ACTEDS Intern training, travel, and payroll are Centrally Funded by ACTEDS through the duration of their program. At the end of their program, ACTEDS Interns graduate and are placed non-competitively within Department of Army. All ACTEDS Interns are subject to a Mobility Agreement as a condition of employment. CP-11 (Comptroller) ACTEDS Interns are recruited as GS-7 (target GS-11) within CP-11 Mission Critical Occupations (MCO): Financial Management Analyst (0501), Budget Analyst (0560), Accountant (0510), Auditor (0511), and Operational Research and System Analyst (1515). Through their 24 months, CP-11 ACTEDS Interns complete developmental assignments and on-the-job training to enhance their professional development and understanding of Resource Management within their Command and the Department of Army. CP-11 ACTEDS Intern mandatory coursework directly aligns with the DoD Financial Management Certification Program (DoD FMCP) Level 1 and Level 2 requirements.

Additional Information

ACTEDS Intern program vacancies announcements post on USAJobs (<https://www.usajobs.gov/>). For available ACTEDS positions, please visit the ACTEDS Recruitment website (<https://ncweb.ria.army.mil/dainterns/default.htm>). Alternately, CP-11 specific opportunities can be found within USAJobs by conducting an Advanced Search, and filtering by Pay Grade (GS-7) and Occupational Series or Job Category, and selecting the applicable CP-11 MCO listed above.

Army Congressional Fellowship Program (ACFP)

Location

George Washington University (GWU), Washington DC

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Description

This training is governed by Army Regulation (AR) 1-202, designed to educate and train selected Army Officers and Department of Army Civilians (DAC) in all aspects of the congressional activities, emphasizing those matters regarding the Department of Defense (DoD). The program provides an understanding of the dimensions and complexities of congressional responsibilities and their relationship to the total process of the government that is of future value to the Army. It is an 18-month career broadening experience that affords selectees the opportunity to: receive a Master's Degree in Legislative Affairs from George Washington University (GWU), expand their understating by fulfilling a utilization tour and the experience of working on Capitol Hill.

Prerequisites

The following criteria must be met for ACFP eligibility:

Military:

- See Human Resources Command Broadening Opportunities Program Catalog at <http://www.hrc.army.mil/bop>.

Civilians:

- See the CPOL website at <http://cpol.army.mil/library/train/catalog/acfp.html>.

Additional Information

Army Civilians may send email inquiries to usarmy.pentagon.hqda-dcs-g-3-5-7.list.comp-pro-dev-spt@mail.mil.

House Appropriations Committee (HAC)

Location

Washington, DC

Description

Selected participants will be directly involved in activities or individual subcommittees that are focused on completing extensive analytical evaluations and research with House Appropriations Committee members. Individuals will be detailed for the standard length of time associated with the Appropriations Committee of one year or one budget cycle.

Prerequisites

Ideal candidates for this program are individuals in Budget, Policy or related fields or who are eager to learn these areas of expertise.

Intended Audience

This long-term training is targeted to permanent Department of Army Civilians (DAC) in the grade of GS-12 through GS-15 (must have five years of service within the Department of the Defense, three years of the five within the Department of Army in a permanent Civilian position) seeking increased knowledge and proficiency in the Federal Budget, the Budget process, investigation techniques, budget policy

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processes, and policy or programs evaluations. Army Civilians, send email inquiries to:
usarmy.pentagon.hqda-dcs-g-3-5-7.list.comp-pro-dev-spt@mail.mil

Harvard University Program for Senior Executive Fellows (SEF)

Location

Harvard University MA

Description

This training is a four-week program designed to build executive skills in authentic leadership, negotiations, persuasion, policy-making, strategy, implementation, decision making, and understanding and using data. This program provides participants with a unique opportunity to gain perspectives on public policy and management, to strengthen managerial skills, and to interact across agency and executive-legislative branch boundaries.

Intended Audience

Applicants for the SEF program must: be between the grades of GS-14 to GS-15 in a permanent appointment with a minimum of 3 years of full-time Army Civilian service; successfully passed the CES Advanced Course.

Additional Information

For more information, review the following: <http://cpol.army.mil/library/train/catalog/ch04husef.html>.

Leadership for a Democratic Society (LDS)

Location

Office of Personnel Management (OPM) Federal Executive Institute (FEI), Charlottesville VA

Description

This training is a four-week program designed to develop career executive competencies, linking individual development to improved agency performance. The program is an executive leadership-development opportunity that challenges students to reach beyond their past experience. Students learn more about themselves, more about the Government they serve and the intricacies of the interagency process, and gain a better understanding of the dynamic domestic and international environment.

Intended Audience

The target audience is GS-15 or equivalent pay band level.

Additional Information

For more information, review the following: <http://cpol.army.mil/library/train/catalog/ch04lds.html>.

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United States Army Financial Management Command

GFEBs Basic Course

Instructors

US Army Financial Management Command (USAFMCOM), System Support Office (SSO)

Course Description

This GFEBs Basics course is designed as refresher training to ALMS GFEBs Essentials training required as part of GFEBs provisioning. Training utilizes a combination of informational and hands-on instruction to conduct a review of GFEBs system architecture, an overview of Army Financial Management fundamental concepts, and a thorough introduction to the Procure to Pay and Order to Cash processes. The skills gained will enhance users' system navigation competency, data entry accuracy and efficiency, and understanding of several Business Process Areas within GFEBs ECC (Enterprise Resource Planning Central Component).

Prerequisites

GFEBs Essentials Computer Based Training
GFEBs Essentials BI Reporting Computer Based Training
GFEBs Funds Management Computer Based Training
Active Provisioning into GFEBs
Provisioned with GFEBs Command Budget Reporter role

Intended Audience

The target audience for the GFEBs Basics course is any new or existing GFEBs user occupying an entry level, non-decision making, data-entry type position. BC 36 Officers, Noncommissioned Officers, Soldiers and CP 11 Civilians are eligible.

Learning Outcomes

- Enhance understanding of GFEBs ECC
- Improve understanding of Army Financial Management
- Develop/Enhance knowledge of Order to Cash & Procure to Pay process
- Create various types of WBS Elements
- Create/Edit Sales Orders
- Create/Edit various Purchase Requisition documents
- Create/Edit Funds Commitment Document
- Create/Edit Goods Receipt/Goods Movement Documents
- Create/Edit Incoming Invoice Documents
- Create/Edit Journal Voucher Documents
- Create/Edit Collection in Transit Documents
- Create/Save/Analyze various Reports
- Enhance GFEBs navigation & research skills

Course Outline/Schedule

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Course Length: 5 days / 32 hours **Credit Hours:** 32 CET hours. **Award:** Certificate of Completion
Location: MG Emmet J. Bean Center, Indianapolis, IN 46249

GFEBs Intermediate ECC Course

Instructors

US Army Financial Management Command (USAFMCOM), System Support Office (SSO)

Course Description

The GFEBs Intermediate ECC (Enterprise Resource Planning Central Component) course is for personnel currently using GFEBs and wanting to expand their capabilities. It focuses on the end-to-end acquisition (which includes PR/PO and FMZ processes and some common error correction), Reimbursable Sales Order, Journal Voucher and Collection in Transit processes within GFEBs. The skills gained will enhance users' system navigation competency, understanding of advanced functions and features of GFEBs ECC as well as error research and correction.

Prerequisites

3+ Years GFEBs experience

5+ Years Financial Management experience

Provisioned in GFEBs with access to specific T-codes enabling review of various failed Intermediate Documents (IDocs) and associated obligating documents

Intended Audience

The target audience for the GFEBs Intermediate ECC course is any existing GFEBs user occupying a mid-level, either decision or non-decision making, data-entry/data-entry approver type position. BC 36 Officers, Noncommissioned Officers, Soldiers and CP 11 Civilians are eligible.

Learning Outcomes

- Enhance understanding of GFEBs ECC
- Improve understanding of Army Financial Management
- Develop/Enhance knowledge of Order to Cash and Procure to Pay processes
- Create various types of WBS Elements
- Create/Edit various Purchase Requisition documents
- Create/Edit Funds Commitment Document
- Create/Edit Funds Precommitment Document
- Create/Edit Goods Receipt/Goods Movement Documents
- Create/Edit Incoming Invoice Documents
- Create Journal Voucher Documents
- Create Collection in Transit Documents
- Create/Save/Analyze various failed IDoc Reports
- Enhance GFEBs navigation & research skills

Course Outline/Schedule

Army Financial Management School Course Catalog

Course Length: 5 days / 32 hours **Credit Hours:** 32 CET hours. **Award:** Certificate of Completion
Location: MG Emmet J. Bean Center, Indianapolis, IN 46249

GFEBs Intermediate BI Course

Instructors

US Army Financial Management Command (USAFMCOM), System Support Office (SSO)

Course Description

The GFEBs Intermediate BI (Business Intelligence) course is for personnel currently using GFEBs and GCSS-A wanting to expand their capabilities. It focuses on creating, modifying, saving and sharing reports via GFEBs BI as well introduce the BI Spend Plan; a tool with GFEBs BI to create and maintain budgetary spend plans and conduct associated analysis. The skills gained will enhance users' system navigation competency, understanding of advanced functions and features of GFEBs BI.

Prerequisites

3+ Years Financial Management experience
Provisioned with GFEBs BI Command Budget Reporter and Budget Reporter

Intended Audience

The target audience for the GFEBs Intermediate BI course is any existing GFEBs user occupying a position that requires querying for large and/or detail data within GFEBs and GCSS-A. BC 36 Officers, Noncommissioned Officers, Soldiers and CP 11 Civilians are eligible.

Learning Outcomes

- Enhance understanding of GFEBs BI
- Improve understanding of Army Financial Management
- Develop/Enhance knowledge of BI Roles and associated reports
- Create/Edit various types of Status of Funds Reports
- Create/Edit various templated queries
- Create/Edit individual user queries
- Develop/Enhance knowledge of the saving, sharing and exporting BI reports
- Develop/Enhance knowledge of the BI Spend Plan
- Enhance GFEBs navigation & research skills

Course Outline/Schedule

Course Length: 3 days / 21 hours **Credit Hours:** 21 CET hours. **Award:** Certificate of Completion
Location: MG Emmet J. Bean Center, Indianapolis, IN 46249