



**DEPARTMENT OF THE ARMY**  
**UNITED STATES ARMY FINANCE SCHOOL**  
**10000 HAMPTON PARKWAY**  
**FORT JACKSON, SOUTH CAROLINA 29207-7025**

REPLY TO  
ATTENTION OF:

ATSG-FOD

23 May 2006

MEMORANDUM FOR Finance Officer Branch Qualification (FOBQ) Course Attendees

SUBJECT: Welcome to Fort Jackson and the Finance Corps

1. Congratulations on attending the Finance Officer's Branch Qualification (FOBQ) course and your integration into the United States Army Finance Corps. This course is demanding and professionally rewarding. You will be challenged technically and provided the tools to be a successful warrior leader in the Finance Corps.
2. Your report date is Sunday 4 June 2006. All students will report to the Welcome Center located at 4394 Strom Thurmond Blvd, to pick up a room key for billeting. Currently, all FOBQ students are reserved lodging on Fort Jackson. Students are **NOT** authorized to live off post unless you are on permanent change of station orders, receive a statement of non-availability from the housing office, or receive prior approval from Alpha Company Commander and Course Director. Fort Jackson is a large post and personal transportation is a must while here. The first day of class convenes on Monday 5 June 2006, at 0730. We will meet in Room 402, Gates-Lord Hall (Building 10000), Soldier Support Institute. Our classroom is located on the first floor of the middle classroom wing and the Uniform for class is ACU / BDUs.
3. Please bring copies of your orders and local address (i.e., building number, room number, and telephone number) to the first class for in processing. Also, Alpha Company, Training Support Battalion will conduct an official weigh-in for the course on **the first day of class**. Ensure you bring your Improved Physical Fitness Uniform (IPFU) with you to class for this weigh-in. We will conduct PT as a class five days a week so bring enough IPFUs to accomplish this mission.
4. I look forward to meeting you, and happy to assist in any way possible as you proceed to Fort Jackson. You may call me at, DSN 734-5539, Commercial (803) 751-5539, cell (910) 578-7159, or send a message to: [andrew.meetze@jackson.army.mil](mailto:andrew.meetze@jackson.army.mil) with any questions or concerns. Additional information concerning the Finance School and Fort Jackson is also available at the Finance School web-site: [www.finance.army.mil](http://www.finance.army.mil) (click on courses then select FOBQ).

//ORIGINAL SIGNED//  
ANDREW J. MEETZE  
CPT, FC  
Course Director